



Board of Directors Meeting

Thursday, September 24, 2026 - 8:00 a.m. to 9:30 a.m.

Location: 3660 N. Washington Blvd, Sarasota, FL

This is an in-person meeting with virtual or call-in capabilities

[Join Microsoft Teams meeting](#)

Phone 1-786-600-3104

Conference ID: 855 349 976#

AGENDA

Call to Order– David Kraft, Chair

Installation of Officers September 2026-2028 - David Kraft, Chair

- Chair, Shaun Polasky – Helios Technologies
- Vice Chair, Sarah Tar - PNC Bank
- Treasurer, Lorri Kidder - Carr, Riggs, Ingram.

Board Member Updates – Shaun Polasky, Chair

At-Large Member Appointment 2026-2028:

- Nick Choat, Owner – Sport Clips

Welcome New Board Members:

- John K. Bucy, Founder & Principal Consultant - Avail Business Ventures
- Jodi Kirk, Director – Manatee Technical College

Resignations:

- Heather Kasten Effective September 30, 2026

Action Items – Shaun Polasky, Chair

- Approval of the June, 2026 Board of Directors Meeting Minutes

CEO Report – Joshua Matlock

Other Board Business:

- Performance Reports – Anthony Gagliano

*Members shall disclose any voting conflict as required under Florida Statute 112.2143 and abstain from discussion or voting on any business that would inure to his or her special private gain or loss.

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Staff Reports

- Robin Dawson, VP/CFAO
- Kathy Bouchard, VP/CTO
- Anthony Gagliano, VP/COO

Public Comments/Closing Remarks –Shaun Polasky, Chair**Next Board of Directors Meeting – Shaun Polasky, Chair**

When: November 12, 2026, at 8:00 am

Location: 3660 N. Washington Blvd, Sarasota, FL

This Board of Directors meeting will be combined with the Executive Committee meeting.

Adjournment – Shaun Polasky, Chair

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ACTION ITEMS

**CAREERSOURCE SUNCOAST
BOARD MEETING MINUTES**
Virtual TEAMS Meeting and In-person
3660 N. Washington Blvd., Sarasota, FL 34234
Thursday June 25, 2026
8:00 A.M.

Call to Order

David Kraft, Chair, called the meeting to order at 8:00 a.m., roll call was performed and a quorum was established.

Action Items – David Kraft

- **Approval of Consent Agenda – David Kraft**

David Kraft requested a motion to approve the Consent Agenda Items

- Approval of May 28, 2026, Board Meeting Minutes
- Approval of Local Targeted Occupations List Extension
- Approval of Revised Policy #05-21 Individual Training Accounts (ITA)

David Kraft requested a motion to approve the Consent Agenda.

Motion: Lisa Eding **Second:** Jim Bos

Motion passed unanimously.

- **Approval of PY2026-2027 Budget – Robin Dawson**

Robin Dawson presented the PY2026-2027 Budget for approval. The budget packet was provided in the meeting agenda materials.

David Kraft requested a motion to approve the PY2026-2027 Budget.

Motion: Lisa Eding **Second:** Kim Dalglish

Motion passed unanimously.

- **Approval of ITA Waiver Request for PY2026-2027 – Robin Dawson**

Robin Dawson provided an overview of the ITA Waiver Request.

David Kraft requested a motion to approve the ITA Waiver Request for PY2026-2027

Motion: Jim Bos **Second:** Lisa Eding

Motion passed unanimously.

- **Approval of Contract Negotiations for Temporary Staffing Services – Christina Witt**

Christina Witt provided an overview of the RFP process, ratings and recommended vendor.

David Kraft requested a motion to approve contract negotiations with Catalyst QLM

Motion: James 'Nick' Choat **Second:** Kim Dalglish

Motion passed unanimously.

CEO Report:

Joshua Matlock provided updates on WIOA Reauthorization and proposed 2027 budgets, WIOA and State funding allocations for PY2026-2027, WIOA negotiated performance and the Statistical adjustment model, and the importance of meeting performance to maintain the eligibility to be a direct service provider, CSS PY2026-2027 increased training goals and apprenticeship expansion.

Other Board Business:

- **One-Stop Operator Annual Report**

CSS One-Stop Operator (OSO), Terri Clark, TClark Workforce Solutions, LLC provided the PY2025-2026 annual One-Stop Operator and Education & Industry Consortium reports to the Board. A copy of the report was provided in the agenda materials.

Staff Reports:

Kathy Bouchard – CTO

Kathy Bouchard provided updates on staffing, benefit renewals and the upcoming staff retreat in August.

Anthony Gagliano – COO

Anthony Gagliano provided updates on a Partner and client success story under the National Emergency Dislocated Worker grants with Turning Points. Technology updates included the new Registered Apprenticeship Explorer Tool and a new scholarship request portal. Board members were invited to the Summer Youth Employment Program (SYEP) graduation on Monday, June 29th. The Care Economy Accelerator is available to view at <https://vimeo.com/1202579707?share=copy&fl=sv&fe=ci>, from June 18th and the same day, the Small Business Administration's Regional Administrator made a site visit at MTC.

Public Comments: There were no public comments.

Next Meeting and Adjournment: Next Board meeting on September 24, 2026.

David Kraft adjourned the meeting at 8:59 a.m.

Respectfully submitted,

Joshua Matlock
[Joshua Matlock \(Jun 25, 2026 13:08:11 EDT\)](#)

Joshua Matlock
 President, CEO

CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE

Absent Present	Board Member
A	Justin Bellante, Titan Placement Group
P	Jim Bos, MBJ Group
P*	Ashley Brown, Women's Resource Center
P*	Will Cromie, Synovus Bank
P	Nick Choat, Sport Clips Haircuts
P	Kim Dalglish, Manatee Chamber of Commerce
P*	Kathy Dwyer, Galen College of Nursing
P	Lisa Eding, Teak Decking Systems
P*	Michael Endee, Sarasota County School – Suncoast Technical College
P*	Geoffry Gilot, Boys & Girls Clubs
A	Sherod Halliburton, Credit Union1
P*	Allison Imre, Grapevine Communications
P*	Heather Kasten, Sarasota Chamber of Commerce
A	Lorri Kidder, Carr, Riggs & Ingram, LLC
P	David Kraft, Vision Consulting Group
P*	Anne LeBaron, Take Stock in Children Manatee
A	Shaun Polasky, Helios Technologies
A	Patricia Rand, State College of Florida
A	Ericka Randall, Vocational Rehabilitation
P*	Sarah Tar, PNC Bank
P*	Eric Troyer, Kerkering Barberio & Company
A	Mark Viggiano, Local 123 Plumbers, and Pipefitters Union
P*	Craig Warzecha, Bradenton Marauders/Pittsburgh Pirates
P*	Ken Waters, Sarasota Housing Authority
	Staff Present: Josh Matlock, Robin Dawson, Anthony Gagliano, Christina Witt, Kathy Bouchard, Lori Sardinias*, Michelle Snyder*, James Disbro, Karima Habity*, Nicolas Quinn*, Chet Filanowski*, Curt Preisser*
P*	Commissioner Tal Siddique - Manatee County
P*	Commissioner Teresa Mast – Sarasota County

24 Board Members – 17 present, 7 absent

*Virtual



CEO REPORT

Joshua Matlock



PERFORMANCE REPORT

LWDB 18

Measures	PY2025-2026 1st Quarter Performance	PY2025-2026 % of Performance Goal Met For Q1	PY2025-2026 2nd Quarter Performance	PY2025-2026 % of Performance Goal Met For Q2	PY2025-2026 3rd Quarter Performance	PY2025-2026 % of Performance Goal Met For Q3	PY2025-2026 4th Quarter Performance	PY2025-2026 % of Performance Goal Met For Q4	PY2025-2026 Performance Goals
Adults:									
Employed 2nd Qtr After Exit	88.6	103.02	88.7	103.14	94.4	109.77	92.6	107.67	86
Median Wage 2nd Quarter After Exit	\$11,971	130.95	\$11,806	129.14	\$10,256	112.19	\$10,924	119.49	\$9,142
Employed 4th Qtr After Exit	82.9	93.78	89.7	101.47	87.3	98.76	88.7	100.34	88.4
Credential Attainment Rate	69.5	90.26	72.9	94.68	68.6	89.09	64.1	83.25	77
Measurable Skill Gains	79.5	153.18	74.6	143.74	85	163.78	97.3	187.48	51.9
Dislocated Workers:									
Employed 2nd Qtr After Exit	85.7	103.25	80	96.39	83.3	100.36	81.8	98.55	83
Median Wage 2nd Quarter After Exit	\$12,482	115.57	\$12,482	115.57	\$15,176	140.52	\$15,176	140.52	\$10,800
Employed 4th Qtr After Exit	100	125.00	100	125.00	85.7	107.13	80	100.00	80
Credential Attainment Rate	50	83.33	50	83.33	40	66.67	25	41.67	60
Measurable Skill Gains	90.9	117.14	84.6	109.02	85.7	110.44	100	128.87	77.6
Youth:									
Employed 2nd Qtr After Exit	81	98.78	77.3	94.27	82.6	100.73	76.7	93.54	82
Median Wage 2nd Quarter After Exit	\$11,045	240.63	\$6,348	138.30	\$6,636	144.58	\$7,511	163.64	\$4,590
Employed 4th Qtr After Exit	94.7	118.38	85	106.25	81	101.25	77.3	96.63	80
Credential Attainment Rate	44.4	59.20	77.8	103.73	80	106.67	80	106.67	75
Measurable Skill Gains	77.8	103.73	86	114.67	85	113.33	100	133.33	75
Wagner Peyser:									
Employed 2nd Qtr After Exit	67.5	99.70	66.7	98.52	66.6	98.38	62.4	92.17	67.7
Median Wage 2nd Quarter After Exit	\$8,771	131.87	\$8,638	129.87	\$8,727	131.21	\$8,265	124.27	\$6,651
Employed 4th Qtr After Exit	66.1	103.77	65.8	103.30	64.4	101.10	63.4	99.53	63.7

Not Met (less than 90% of negotiated)
Met (90-100% of negotiated)
Exceeded (greater than 100% of negotiated)



STAFF REPORTS

- Robin Dawson, VP/CFAO
- Kathy Bouchard, VP/CTO
- Anthony Gagliano, VP/COO