

## CAREERSOURCE SUNCOAST

### Board Meeting Minutes

Virtual TEAMS Meeting and In-person  
3660 N. Washington Blvd., Sarasota, FL 34234

Thursday, May 28, 2026

8:00 A.M.

#### Call to Order:

David Kraft, Chair, called the meeting to order at 8:00 a.m. Roll call was performed, and a quorum was established.

#### Board Member Updates:

David Kraft provided updates on the following Board Members.

- Resignations
  - Paul Gansemer – Effective May 12, 2026
  - Jane Roseboro – Effective March 15, 2026
- New Board Members
  - Kim Dalglish – Vice President of Membership, Manatee Chamber of Commerce
  - Justin Bellante – CEO/Co-Founder, Titan Placement Group

#### Action Items:

- **Approval of Consent Agenda – David Kraft**

- Approval of March 12, 2026, Combined Executive Committee and Board of Directors Meeting Minutes
- Approval of Schedule of Operations for PY2026-2027
- Approval of Budget Modification #2 Correction
- Approval of PY2026-2027 Newtown Community Redevelopment Agency Advisory Board Mini-grant Program.

David Kraft requested a motion to approve the consent agenda.

**Motion:** Lisa Eding

**Second:** Michael Endee

**Motion passed**

- **Approval of Slate of Officers 2026-2028 – Christina Witt**

Christina Witt presented the overview of the Nominating Committee recommended slate of Officers for PY2026-2028. Additional nominations were requested; no nominations were made.

David Kraft requested a motion to approve the Nominating Committee's recommended Program Years 2026 and 2027 slate of officers, to be installed at the September 2026 Board of Directors Meeting for two-year terms.

- Chair – Shaun Polasky, Helios Technologies
- Chair Elect – Sarah Tar, PNC Bank
- Treasurer – Lorri Kidder, Carr, Riggs & Ingram

**Motion:** Kim Dalglish

**Second:** Lisa Eding

**Motion passed**

- **Approval of Related Party Agreements**

Christina Witt presented the following ten (10) related party agreements, noting the related party holding the conflict-of-interest, which therefore required approval from the Board of Directors.

1. David Kraft requested motion for the Board of Directors to approve the Galen College of Nursing Related Party Training Provider Agreements (2-Year) with maximum expenditures of \$175,000 for PY 2026-2027 and \$175,000 for PY2027-2028.

Conflict of Interest requiring Board approval was noted as Board Member Kathy Dwyer.

**Motion:** Allison Imre      **Second:** Lisa Eding  
**Abstain:** none (Kathy Dwyer was not in attendance)  
**Motion passed**

2. David Kraft requested motion for the Board of Directors to approve the Suncoast Technical College Related Party Training Provider Agreement (2-Year) with maximum expenditures of \$175,000 for PY 2026-2027 and \$175,000 for PY2027-2028.

Conflict of Interest requiring Board approval was noted as Board Member Michael Endee.

**Motion:** Lisa Eding      **Second:** Kim Dalglish  
**Abstain:** Michael Endee  
**Motion passed**

3. David Kraft requested motion for the Board of Directors to approve the State College of Florida Related Party Training Provider Agreement (2-Year) with maximum expenditures of \$175,000 for PY 2026-2027 and \$175,000 for PY2027-2028.

Conflict of Interest requiring Board approval was noted as Board Member Patricia Rand

**Motion:** Michael Endee      **Second:** Lisa Eding  
**Abstain:** None (Patricia Rand was not in attendance)  
**Motion passed**

4. David Kraft requested a motion for the Board of Directors to approve the Tampa Bay Pipe Trades/JATC Related Party Training Provider Agreement (2-Year) with maximum expenditures of \$175,000 for PY 2026-2027 and \$175,000 for PY2027-2028.

Conflict of Interest requiring Board approval was noted as Board Member Mark Viggiano.

**Motion:** Lisa Eding                      **Second:** Kim Dalglish  
**Abstain:** Mark Viggiano  
**Motion passed**

5. Lisa Eding requested a motion for the Board of Directors to approve the Community Coalition on Homelessness, dba, Turning Points Related Party On-the-job Training/Customized Training work-based training agreements with maximum expenditures of \$30,000 for PY 2026-2027.

Conflict of Interest requiring Board approval was noted as Board Member David Kraft.

**Motion:** Nick Choat                      **Second:** Shaun Polasky  
**Abstain:** David Kraft  
**Motion passed**

6. David Kraft requested a motion for the Board of Directors to approve the Sun Hydraulics Related Party On-the-job Training/Customized Training Work-based training agreements with maximum expenditures of \$30,000 for PY 2026-2027.

Conflict of Interest requiring Board approval was noted as Board Member Shaun Polasky.

**Motion:** Allison Imre                      **Second:** Michael Endee  
**Abstain:** Shaun Polasky  
**Motion passed**

7. David Kraft requested a motion for the Board of Directors to approve the Teak Decking Systems Related Party On-the-job Training/Customized Training worked-based training agreements with maximum expenditures of \$30,000 for PY 2026-2027.

Conflict of Interest requiring Board approval was noted as Board Member Lisa Eding.

**Motion:** Nick Choat                      **Second:** Kim Dalglish  
**Abstain:** Lisa Eding  
**Motion passed**

8. David Kraft requested a motion for the Board of Directors to approve the Grapevine Communications Related Party On-the-job Training/Customized Training worked-based training agreements with maximum expenditures of \$30,000 for PY 2026-2027.

Conflict of Interest requiring Board approval was noted as Board Member Allison Imre.

**Motion:** Sarah Tar                      **Second:** Lisa Eding  
**Abstain:** Allison Imre  
**Motion passed**

9. David Kraft requested a motion for the Board of Directors to approve the Manatee Chamber Foundation Related Party agreement for outreach and workforce services for \$20,000 for PY2026-2027.

Conflict of Interest requiring Board approval was noted as Board Member Kim Dalglish.

**Motion:** Michael Endee              **Second:** Sarah Tar  
**Abstain:** Kim Dalglish  
**Motion passed**

10. David Kraft requested a motion for the Board of Directors to approve the Bradenton Area EDC Related Party agreement for outreach and workforce services for \$20,000 for PY2026-2027.

Conflict of Interest requiring Board approval was noted as Board Member Craig Warzecha and CSS President/CEO Joshua Matlock

**Motion:** Kim Dalglish                      **Second:** Michael Endee  
**Abstain:** Craig Warzecha  
**Motion passed**

**CEO Report:**

Joshua Matlock provided updates on WIOA Reauthorization, WIOA and State funding allocations for PY2026-2027, CSS organizational goals for PY2026-27, regional apprenticeship collaborations and the Upskill Manatee Initiative MOU signed with the Manatee County Board of County Commissioners to expand apprenticeships in Manatee County.

**Finance Report:**

Robin Dawson reviewed Budget to Expenditure Reports as of March 31, 2026. Copies of the reports were provided in the agenda packet.

## Performance Report

Anthony Gagliano reviewed the CareerSource Suncoast Letter Grade as of 12/31/2025. A copy of the letter grade was provided in the agenda packet.

## Staff Reports:

### Robin Dawson

Robin Dawson provided a reminder on filing the annual Form 1 financial disclosures by June 30, 2026. Planning allocations for PY2026-2027 were reviewed.

### Kathy Bouchard

Kathy Bouchard reported on the migration of the CSS 401k plan from One America to VOYA and benefit renewal cost increases for PY2026-2027. CSS is discussing options with the Florida Workforce Development Association to potentially get a larger discounted group rate for regions across the State to reduce benefit costs.

### Anthony Gagliano

Anthony provided updates on the Apprenticeship Works regional event, Care Economy Apprenticeship Accelerator event, Summer Youth Employment Program, Entrepreneurship program updates, Employer engagement, Rural Grant initiatives partnership for adult English language skills courses and the national recognition James Disbro is getting for CSS's work in apprenticeship development.

**Public Comments:** None

**Next Meeting:** Board of Directors Meeting is June 25, 2026

Location: 3660 N. Washington Blvd, Sarasota, FL

**Board Meeting Adjournment:** The meeting was adjourned at 9:11 a.m.

Respectfully submitted,

*Joshua Matlock*

[Joshua Matlock \(Jun 2, 2026 07:36:58 EDT\)](#)

Josh Matlock  
President, CEO

**CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE**

Absent Present	Board Member
P	Justin Bellante, Titan Placement Group
A	Jim Bos, MJB Group
A	Ashley Brown, Women’s Resource Center
P*	Will Cromie, Synovus Bank
P	Nick Choat, Sport Clips Haircuts
P	Kim Dalglish, Manatee Chamber of Commerce
A	Kathy Dwyer, Galen College of Nursing
P	Lisa Eding, Teak Decking Systems
P	Michael Endee, Sarasota County School – Suncoast Technical College
P*	Geoffry Gilot, Boys & Girls Clubs
A	Sherod Halliburton, Credit Union1
P*	Allison Imre, Grapevine Communications
A	Heather Kasten, Sarasota Chamber of Commerce
P*	Lorri Kidder, Carr, Riggs, & Ingram, LLC.
P	David Kraft, Vision Consulting Group
A	Anne LeBaron, Take Stock in Children Manatee
P*	Shaun Polasky, Helios Technologies
A	Patrica Rand, State College of Florida
P*	Ericka Randall, Vocational Rehabilitation
P*	Sarah Tar, PNC Bank
P*	Eric Troyer, Kerkering Barberio & Company
P*	Mark Viggiano, Local 123 Plumbers and Pipefitters Union
P*	Craig Warzecha, Bradenton Marauders/Pittsburgh Pirates
P*	Ken Waters, Sarasota Housing Authority
	Staff Present: Josh Matlock, Robin Dawson, Anthony Gagliano, Christina Witt, Kathy Bouchard, Lori Sardinias, Michelle Snyder, James Disbro, Karima Habity*, Nicolas Quinn*, Chet Filanowski*, Curt Preisser*
A	Commissioner Tal Siddique - Manatee County
P*	Commissioner Teresa Mast – Sarasota County

24 Board Members – 17 present, 7 absent

\*Virtual