

**CareerSource Suncoast
Executive Committee
Meeting Minutes**
Teams Virtual Meeting
Thursday, May 13, 2026
8:00 a.m.

Absent (A) Present (P)	<u>Executive Committee Members</u>
P	David Kraft, Vision Consulting Group
P	Shaun Polasky, Helios Technologies
P	Eric Troyer, Kerkering, Barberio & Company
P	Lisa Eding, Teakdecking Systems
P	Jim Bos, MBJ Group, LLC.
	Staff Present: Joshua Matlock, Anthony Gagliano, Kathy Bouchard, Robin Dawson, Christina Witt, Michelle Snyder, Karima Habity, James Disbro, Chet Filanowski, Lori Sardinas

I. Call to Order

David Kraft, Chair, called the meeting to order at 8:00 a.m. Attendance was recorded, and a quorum was established.

II. Action Items

Approval of Consent Agenda- David Kraft

- Approval of March 12, 2026, Combined Executive Committee and Board of Directors Meeting Minutes
- Approval of Schedule of Operations for PY2026-2027
- Approval of Budget Modification #2 Correction

David Kraft requested a motion to approve the Consent Agenda action items.

Motion: Lisa Eding **Second:** Jim Bos

III. Information Item

Christina Witt provided information on the nominated Slate of Officers for PY2026-2028.

IV. Finance Reports

Robin Dawson reviewed Budget to Expenditure Reports as of March 31, 2026. Copies of the reports were provided in the agenda packet.

V. Performance Reports

Anthony Gagliano reviewed the CareerSource Suncoast Letter Grade as of 12/31/2025. A copy of the letter grade was provided in the agenda packet.

VI. CEO Report – Joshua Matlock

Joshua Matlock provided updates on WIOA Reauthorization, WIOA and State funding allocations for PY2026-2027, CareerSource Florida Board meetings, apprenticeship, and client training goals for PY2026-27, Manatee County Board of County Commissioners and EDC apprenticeship development incentives for employers, and attendance at the National Association of Workforce Boards annual conference.

VII. Staff Reports

Robin Dawson

Robin Dawson provided a reminder on filing the annual Form 1 financial disclosures by June 30, 2026. Planning allocations for PY2026-2027 were reviewed.

Kathy Bouchard

Kathy Bouchard reported on 401k plans and benefit renewal cost increases for PY2026-2027. CSS is discussing option with the Florida Workforce Development Association to potentially get a larger discounted group rate for regions across the State to reduce benefit costs.

Anthony Gagliano

Anthony provided updates on the Apprenticeship Works regional event, Summer Youth Employment Program, Business Services hosted job fairs, Rural Grant Initiatives partnership for adult English language skills courses.

VIII. Public Comment/Closing Remarks – David Kraft

None

IX. Next Executive Committee Meeting- June 11, 2026, Location: Virtual Teams Meeting

X. Adjournment – David Kraft

David Kraft adjourned the meeting at 9:10 a.m.

Respectfully submitted,

Joshua Matlock

[Joshua Matlock \(May 15, 2026 06:21:54 EDT\)](#)

Joshua Matlock
President/CEO