



**Finance & Performance Committee  
Meeting Minutes**

Virtual TEAMS Meeting  
Thursday, March 5, 2026

**I. Call to Order-** Jim Bos called the meeting to order at 8:30 am.

Attendees: Jim Bos, Lorri Kidder, Doras Davila, Ericka Randall and CareerSource Suncoast (CSS) staff – Robin Dawson, Anthony Gagliano, Kathy Bouchard, Lori Sardinas and Christina Witt.

**II. Approval of the January 8, 2026, Combined Executive Committee and Finance & Performance Committee Meeting Minutes**

Jim Bos Requested a motion to approve the January 8, 2026, Combined Executive Committee and Finance & Performance Committee meeting minutes.

Motion: Lorri Kidder                      Second: Doras Davila  
Motion passed unanimously

**III. Approval of Transfer of Funds from Dislocated Worker to Adult – Robin Dawson**

Robin Dawson reviewed the transfer request document included in the agenda packet and amounts. Jim Bos requested a motion to approve the Transfer of Funds from Dislocated Worker to Adult. Summary of Transfer Request:

- Dislocated Worker Total Award: \$833,358
- Transfer Amount to Adult: \$450,000
- Total Percentage of Dislocated Worker Transfer to Adult: 54%

Motion: Lorri Kidder                      Second: Doras Davila  
Motion passed unanimously

**IV. Approval of Budget Modification #2 PY25-26**

Budget Modification #2 reports were included in the agenda packet. Robin Dawson reviewed the budget modification reports.

Below is a summary of the modification:

- PY25-26 Modification #1 Funding Available:                      \$9,111,105
- Increase in Funding:    \$50,000
- Adjusted Funding Available:    \$9,161,105
- Less Reserve for PY 24-25:    \$489,789

- Budget Modification #2 Funding Available \$8,671,316

Budget line items requested for an increase in Budget for PY 25-26 total \$50,000:

- Add \$2,350 Personnel Costs
- Add \$47,650 Program Services

Jim Bos requested a motion for the recommendation of Budget Modification #2 for PY25-26 to go before the full Board of Directors and Executive Committee on March 12, 2026, for approval.

Motion: Doras Davila Second: Lorri Kidder

Motion passed unanimously

**V. Finance Reports – Robin Dawson**

Robin Dawson reviewed the following reports covering the period July 1, 2025 – December 31, 2025, for PY 25-26. Copies of the reports were provided in the agenda packet.

- Budget to Expenditure Reports
- Non-Federal Cash Balances

**VI. Performance Reports - Anthony Gagliano**

Anthony Gagliano reviewed the following reports. Copies of the reports were provided in the agenda packet.

- CSS WIOA Performance Indicators for quarter two, ending 12/31/2025, of PY 2025-2026.
- FloridaCommerce PY2025-2026 Preliminary Monitoring Report

**VII. Next Meeting Date(s):**

To be determined pending CSS revised bylaws approval.

**VIII. Final Comments and Adjournment – Jim Bos**

Christina Witt updated the Board on the proposed bylaws going to the Board of Directors and Commission Coordinating Council for approval. The revised bylaws remove the requirement of the Finance and Performance Committee. The Executive Committee will oversee items previously under this committee.

The meeting was adjourned at 9:15 a.m.