

**CAREERSOURCE SUNCOAST**  
**Board Meeting Minutes**  
Virtual TEAMS Meeting and In-person  
3660 N. Washington Blvd., Sarasota, FL 34234  
Thursday, January 29, 2026

**Call to Order**

David Kraft, Chair, called the meeting to order at 8:01 a.m. Roll call was performed, and a quorum was established.

**Chief Local Elected Officials – David Kraft**

The Commissioners appointed to the Board for 2026 were announced.

- Sarasota County Commissioner: Teresa Mast
- Manatee County Commissioner: Tal Siddique

**Audit and Tax Services Proposal Review Committee Appointments- David Kraft**

- Jim Bos (Chair)
- Lorri Kidder
- Eric Troyer

**Officer Nominating Committee Appointments - David Kraft**

- Ashley Brown (Chair)
- Allison Imre
- Eric Troyer

**Bylaws Review Committee Appointments - David Kraft**

- Lisa Eding (Chair)
- Sarah Tar

**Action Items - David Kraft, Chair**

- **Approval of Consent Agenda**

David Kraft requested a motion to approve the Consent Agenda items.

- Approval of November 13, 2025, Board of Directors Meeting Minutes
- Approval of Revised CareerSource Suncoast Policies

**Motion:** Jim Bos

**Second:** Paul Gansamar

**Motion passed unanimously**

- **Approval of Financial Audit for Program Year Ending June 30, 2025**

James Halloran, James Moore & Co. presented the financial audit report to the Board of Directors. A copy of the report was provided in the meeting materials.

David Kraft requested a motion for the Board of Directors to accept the Financial Audit report ending June 30, 2025.

**Motion:** Allison Imre

**Second:** Will Cromie

**Motion passed unanimously**

- **Approval of Strategic Plan 2026- 2028** – Joshua Matlock

Joshua Matlock reviewed the strategic plan update and requested a motion to approve the Strategic Plan PY26-28.

**Motion:** Eric Troyer                      **Second:** Jim Bos

**Motion passed unanimously**

### **CEO Report: Joshua Matlock**

*Federal Level Update:* Discussions are underway regarding workforce system reauthorization. Leaders from the association, including Marty Coley and the speaker, have been engaging with the new Assistant Secretary of Labor for the Employment & Training Administration.

*State Level Update:* During Workforce Day at the Capitol Representatives from the Department of Corrections, Space Florida, FloridaCommerce, and others discussed barriers and opportunities for growing apprenticeship programs. Momentum is increasing statewide, with strong interest from legislators and agencies. Overall, collaboration and progress continue at both state and federal levels.

*Apprenticeship Expansion:* Florida's apprenticeship system is currently constrained because only nine (9) Apprenticeship Training Representatives (ATRs) are responsible for statewide coverage, resulting in significant delays of 6–9 months in getting new apprenticeship programs approved. To address these bottlenecks, the proposal recommends assigning one ATR to each workforce board, converting existing ATRs into program approvers and expanding overall system capacity to reduce approval delays. The proposed funding source is the Pathways to Career Opportunities Grant (PCOG).

### **Other Board Business:**

- **One-Stop Operator and Education & Industry Consortium Report**

Terri Clark, TClark Workforce Solutions, LLC., presented the bi-annual One-Stop Operator Report for the Q2 PY2025-2026. The report was provided in the meeting materials.

- **Finance and Performance Committee Report**

Jim Bos provided an overview of the Finance & Performance Committee meeting from January 8, 2026.

Anthony Gagliano reviewed the CSS WIOA Performance Indicators for the first quarter of program year 2025-26 as of 09/30/2025. A copy of the performance results was provided in the meeting materials.

### **Staff Reports:**

Robin Dawson, CFAO

*Financial Monitoring:* The accounting team is currently preparing for the FloridaCommerce financial monitoring in February.

*990 Preparation:* Currently working with James Moore and preparing the Form 990. The form will be sent to the board for review.

*Staffing Updates:* Jessica Grise will be leaving CSS due to relocation out of the state. Lori Sardinas has been promoted to the Accounting Manager. Whitney Voutour was an internal promotion as an Accounting Specialist

*Anthony Gaqliano, COO*

*CEO Program:* A recent CEO program graduate was highlighted as a success story with a video. Registrations for the next cohort are strong, with around one hundred and thirty participants, including eighteen from the Newtown CRA area, and hopes of reaching two hundred registrants. The program recently celebrated its largest graduating class in October.

*Veterans:* Introduced John Gillespie, the new Disabled Veterans Outreach Program specialist, who recently relocated from North Carolina. Another new hire, Chloe Olson, a military spouse, was acknowledged for her strong work supporting reemployment clients.

*Information Technology:* Thanks to Chet Filanowski, Senior Director of IT, CSS now has a formal AI policy. Use of Microsoft Copilot expanded from five to twenty-five licenses. AI supports coding, automation, and client-facing communications. CSS has a new partnership with GoGig to automate intake and assessment.

*Summer Youth Program:* The Summer Youth Employment Program portal will open Monday. This initiative is receiving continued support from the Florida Lottery. Manatee County approved \$150,000 in funding to support forty-five youth.

*Opioid Recovery Grant:* Finally, the team provided updates on opioid-related initiatives, including an additional \$50,000 grant, a new proposal submitted to Florida Commerce, and continued collaboration with local recovery partners to expand temporary employment opportunities for individuals affected by substance use.

**Public Comments:** None

**Next Meeting:**

Next Board of Directors Meeting is March 12, 2026, combined with the Executive Committee Meeting  
Location: 3660 N. Washington Blvd, Sarasota, FL

**Full Board Meeting Adjournment:**

The meeting was adjourned at 8:54 a.m.

Respectfully submitted,

*Joshua Matlock*

Joshua Matlock (Feb 20, 2026 12:55:24 EST)

Josh Matlock  
President, CEO

**CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE**

Absent Present	Board Member
P	Jim Bos, MJB Group
P*	Ashley Brown, Women’s Resource Center
P	Nick Choat, Sport Clips Haircuts
P	Will Cromie, Synovus Bank
A	Jackie Dezelski, Manatee Chamber of Commerce
P*	Kathy Dwyer, Galen College of Nursing
P*	Lisa Eding, Teak Decking Systems
P	Michael Endee, Sarasota County School – Suncoast Technical College
A	Geoffry Gilot, Boys & Girls Clubs
P	Paul Gansemer, Manatee Technical College
P*	Sherod Haliburton, Credit Union1
P*	Patrica Rand, State College of Florida
P*	Allison Imre, Grapevine Communications
P*	Heather Kasten, Sarasota Chamber of Commerce
P*	Lori Kidder, Carr Riggs, & Ingram, LLC.
P	David Kraft, Vision Consulting Group
P*	Anne LeBaron, Take Stock in Children Manatee
P	Shaun Polasky, Helios Technologies
P*	Ericka Randall, Vocational Rehabilitation
P*	Jane Roseboro, Centerstone Florida
P	Sarah Tar, PNC Bank
P	Eric Troyer, Kerkering Barberio & Company
A	Mark Viggiano, Local 123 Plumbers, and Pipefitters Union
P*	Craig Warzecha, Bradenton Marauders/Pittsburgh Pirates
P*	Ken Waters, Sarasota Housing Authority
	Staff Present: Josh Matlock, Robin Dawson, Anthony Gagliano, Christina Witt, Michelle Snyder, John Gillespie, James Disbro, Patrick Smith, Chloe Olson, Karima Habity*, Nicolas Quinn*, Chet Filanowski*
P*	Commissioner Tal Siddique - Manatee County
P*	Commissioner Teresa Mast – Sarasota County

25 Board Members – 22 present, 3 absent

\*Virtual