



Finance & Performance Committee

Monday November 10, 2025 - 10:00 a.m. to 11:00 a.m.

Location: Microsoft Teams

This is a virtual or call-in meeting only

[Join Microsoft Teams Meeting](#)

Call-in 1-786-600-3104

Phone Conference ID: 944 943 741#

AGENDA

Call to Order – Jim Bos, Treasurer

Action Items – Jim Bos

- Approval of Budget Modification #1 for PY2025-2026 – Robin Dawson

Finance Reports – Robin Dawson

- Finance Reports as of 9/30/2025
 - Budget to Expenditure Reports
 - Non-Federal Cash Balances
 - FloridaCommerce Financial Monitoring Report

Performance Reports – Anthony Gagliano

- PY2024-2025 WIOA Performance Indicators
- PY2024-2025 Letter Grade

Public Comments/Closing Remarks – Jim Bos

Adjournment – Jim Bos

Next Finance and Performance Committee Meeting: TBD

Location: Virtual Microsoft Teams Meeting



ACTION ITEMS

CareerSource Suncoast
Summary of Funds Available - All Programs **Modification #1**
Program Year 2025-2026
July 1, 2025 - June 30, 2026

Funding Streams	Original Funding Available PY 25-26	Increase or (Decrease) in Funding PY 25-26	Adjusted Funding Avail PY 25-26	Less Reserve for PY 26-27	Mod #1 Funding Budgeted for PY 25-26	Notes
Temporary Assistance for Needy Families (TANF) exp 6/30/26	\$1,089,534	\$0	\$1,089,534	\$0	\$1,089,534	No change
Temporary Assistance for Needy Families (TANF) CFWD exp 8/31/25	\$51,770	\$48,286	\$100,056	\$0	\$100,056	True up carry forward
Total Temporary Assistance for Needy Families	\$1,141,304	\$48,286	\$1,189,590	\$0	\$1,189,590	
WIOA-Adult & Dislocated Worker exp 6/30/27	\$1,875,283	(\$84)	\$1,875,199	(\$158,880)	\$1,716,319	True up NFA award issued
WIOA-Adult & Dislocated Worker Carry Fwd exp 6/30/26	\$343,107	\$28,979	\$372,086	\$0	\$372,086	True up carry forward
Total WIOA Adult & Dislocated Worker	\$2,218,390	\$28,895	\$2,247,285	(\$158,880)	\$2,088,405	
WIOA-Youth exp 6/30/27	\$724,719	(\$5,449)	\$719,270	(\$156,000)	\$563,270	True up NFA award issued
WIOA-Youth Carry Fwd exp 6/30/26	\$250,275	(\$7,788)	\$242,487	\$0	\$242,487	True up carry forward
Total WIOA Youth	\$974,994	(\$13,237)	\$961,757	(\$156,000)	\$805,757	
NEG Dislocated Worker Ian Carry Fwd exp 9/30/25	\$338,687	(\$97,687)	\$241,000	\$0	\$241,000	True up carry forward & de-obligation \$67,024
NEG Dislocated Worker Helene Carry Fwd exp 9/30/26	\$1,506,526	(\$1,856)	\$1,504,670	(\$62,409)	\$1,442,261	True up carry forward
NEG Dislocated Worker Opioid exp 12/31/26	\$201,461	(\$35,392)	\$166,069	(\$25,708)	\$140,361	True up carry forward & add reserve
WIOA State Rapid Response exp 6/30/26	\$87,318	\$2,682	\$90,000	\$0	\$90,000	True Up NFA award issued
WIOA State Sectors of Strategic Focus (SOSF) exp 6/30/26	\$0	\$145,000	\$145,000	\$0	\$145,000	New-transportation/logistics trng
WIOA State Rapid Credentialing exp 10/31/25	\$0	\$38,703	\$38,703	\$0	\$38,703	PY 24-25 NFA was extended
WIOA Sector-Based Trng Initiative exp 9/30/25	\$0	\$8,122	\$8,122	\$0	\$8,122	PY 24-25 NFA was extended
WIOA Hope exp 8/31/25	\$0	\$8,694	\$8,694	\$0	\$8,694	PY 24-25 NFA was extended
Wagner Peyser 7B-Network Navigators exp 6/30/26	\$140,000	\$23,571	\$163,571	\$0	\$163,571	True Up NFA award issued
Wagner Peyser 7A (WP) exp 9/30/26	\$629,264	(\$17,244)	\$612,020	(\$40,000)	\$572,020	Adj due to inc cost state payroll & SCC rent
Wagner Peyser 7A (WP) Carry Fwd exp 9/30/25	\$173,222	(\$11,627)	\$161,595	\$0	\$161,595	True up carry forward
Total Wagner Peyser 7A	\$802,486	(\$28,871)	\$773,615	(\$40,000)	\$733,615	
State FL-Rural Initiatives exp 6/30/26	\$0	\$150,000	\$150,000	\$0	\$150,000	New-inc employment opportunities in rural areas
State FL-Non-Custodial Parent Employment Prog exp 6/30/26	\$651,599	\$390,072	\$1,041,671	\$0	\$1,041,671	True up carry forward and new NFA award
Veteran's Programs (DVOP & LVER) estimate	\$72,962	\$32,986	\$105,948	\$0	\$105,948	Adj funding based on current mthly releases
Reemployment Svcs & Eligibility Assess (RESEA) estimate	\$194,793	\$0	\$194,793	(\$31,042)	\$163,751	No change
Supple Nutrition Assist Prog Employment & Training (SNAP) est	\$80,617	\$0	\$80,617	(\$15,750)	\$64,867	No change
Total	\$8,411,137	\$699,968	\$9,111,105	(\$489,789)	\$8,621,316	Reserve for PY 26-27 increased \$706. Increase in Funding Budgeted Mod #1 \$699,260 from Original Funding Budgeted
original budget #s	\$8,411,137			(\$489,081)	\$7,922,056	

CareerSource Suncoast
Budget **Mod #1**
Program Year 2025-2026

	Original Funding Budgeted PY 25-26	Increase or (Decrease)	Mod #1 Funding Budgeted PY 25-26	Notes
Funding Available Less Reserves	\$7,922,056	\$699,260	\$8,621,316	For details of increase see Summary of Funds Available Mod #1 worksheet
Personnel Costs:				
Salaries & Fringe Benefits	\$4,365,622	\$144,886	\$4,510,508	New funding indirect & FTEs for remainder of year
Staff Training & Education	35,000	3,919	38,919	
Total Personnel Costs	\$4,400,622	\$148,805	\$4,549,427	
Facility Costs	\$460,000	\$52,000	\$512,000	Increase in rental cost for SCC w/ FL Comm
Office Furniture & Equipment	\$30,947	\$5,000	\$35,947	Replace obsolete laptops
Operating Costs-Career Ctrs & Adm:				
Accounting & Audit	\$71,032	\$16,000	\$87,032	Related costs to FTEs
Consultants & Legal	52,500	1,000	53,500	Related costs to new funding
General Insurance	51,836	7,000	58,836	Related costs to FTEs
Office Supplies & Expense	25,000	6,609	31,609	Related costs to new funding
Travel & Meetings	65,000	8,000	73,000	Related costs to new funding
Total Operating Costs	\$265,368	\$38,609	\$303,977	
Program Services:				
Client Training & Support	\$2,607,913	\$435,846	\$3,043,759	Increase to client trng, support, temp jobs
Employer & Client Services	41,800	0	41,800	
Outreach	115,406	19,000	134,406	Outreach for general services and special grants
Total Program Services	\$2,765,119	\$454,846	\$3,219,965	
Totals	\$7,922,056	\$699,260	\$8,621,316	



FINANCE REPORTS

CareerSource Suncoast
Expenditure To Budget Report - Summary
Program Year July 1, 2025 thru June 30, 2026
As Of 9/30/2025 (with accruals)

	PY TOTAL BUDGET	RESTRICTED EXPENSES YTD	BUDGET BALANCE	% OF BUDGET EXPENDED	NOTES
PERSONNEL COSTS					
SALARIESFRINGE BENEFITS	\$4,365,622	\$996,597	\$3,369,025	23%	
STAFF TRAINING & EDU	\$35,000	\$13,183	\$21,817	38%	
TOTAL PERSONNEL COSTS	\$4,400,622	\$1,009,780	\$3,390,842	23%	
FACILITY COSTS	\$460,000	\$184,479	\$275,521	40%	20% rent increase received for Sarasota Career Center
EQUIP & FURNITURE	\$30,947	\$22,458	\$8,489	73%	Replacement equipment has been issued for staff
OPERATING COSTS:					
ACCOUNTING/AUDIT	\$71,032	\$15,675	\$55,357	22%	James Moore Audit Engagement Oblig \$34,500
CONSULTANTS/LEGAL	\$52,500	\$12,025	\$40,475	23%	OSO Contract Oblig \$29,167 & Carter Strategic Plan Oblig \$2,500
GENERAL INSURANCE	\$51,836	\$51,005	\$831	98%	Policies begin July 1
OFFICE SUPP & EXP	\$25,000	\$6,316	\$18,684	25%	
TRAVEL & MEETINGS	\$65,000	\$19,591	\$45,409	30%	Summit was in Sept
TOTAL OPERATING COSTS	\$265,368	\$104,612	\$160,756	39%	
PROGRAM SERVICES:					
CLIENT TRAINING/SUPPORT	\$2,607,913	\$480,841	\$2,127,072	18%	Oblig \$841,356 / actual exp & oblig 51%
EMPLOYER & CLIENT SERVICES	\$41,800	\$31,691	\$10,109	76%	Renewal of Metrix in Aug
OUTREACH	\$115,406	\$11,919	\$103,487	10%	EDCs oblig \$36,667 & LCANs oblig \$40k
TOTAL PROGRAM SERVICES	\$2,765,119	\$524,451	\$2,240,668	19%	
TOTALS	\$7,922,056	\$1,845,780	\$6,076,276	23%	Rates below as of 09/2025: Overall Admin 9.43% - Max 10% Fiscal Year: ITA 34.78%. Min Req 40% LTD: Paid Internships Exp: PY24 34.16% - PY25 0.00%, Min Req 20% Yth Out of Sch Exp: PY24 97.74% - PY25 100.00% Min Req 50%.
Expected burn rate as of 9/30/25				25%	



Budget to Expenditure Report
By Fundsource
PY25-26
7/01/2025-9/30/2025

Revenue:	Annual Budget	NEG															Total Expenditures	% of Budget
		WIOA AD/Dis TANF	WIOA AD/Dis Wrk	WIOA AD/Dis WIOA Youth	WIOA Rap Resp	WIOA Hope FL PW	NEG Opioid Foster Rec	Hurricane IAN	WP	SNAP	RESEA	NCPEP	Rap Cred	Helene/Milton	Network Nav	Others		
Carry Forward Funds from PY 24-25	\$3,213,420	\$51,770	\$343,107	\$250,275	\$0	\$0	\$201,461	\$338,687	\$173,222	\$80,617	\$194,793	\$0	\$0	\$1,506,526	\$0	\$72,962		
Allocation Awards PY 25-26	\$5,197,717	\$1,089,534	\$1,875,283	\$724,719	\$87,318	\$0	\$0	\$0	\$629,264	\$0	\$0	\$651,599	\$0	\$0	\$140,000	\$0		
Total Available Funding	\$8,411,137	\$1,141,304	\$2,218,390	\$974,994	\$87,318	\$0	\$201,461	\$338,687	\$802,486	\$80,617	\$194,793	\$651,599	\$0	\$1,506,526	\$140,000	\$72,962		
LESS: Planned Carry Fwd (Reserve) PY 26-27	(\$489,081)	\$0	(\$158,880)	(\$156,000)	\$0	\$0	\$0	\$0	(\$65,000)	(\$15,750)	(\$31,042)	\$0	\$0	(\$62,409)	\$0	\$0		
Total Revenue Budgeted PY 25-26	\$7,922,056	\$1,141,304	\$2,059,510	\$818,994	\$87,318	\$0	\$201,461	\$338,687	\$737,486	\$64,867	\$163,751	\$651,599	\$0	\$1,444,117	\$140,000	\$72,962		
Budgeted Mod #2 Expenditures:		Expenditures To Date:																
Salaries & Benefits	\$4,365,622	\$250,833	\$288,160	\$118,560	\$14,008	\$8,481	\$7,962	\$52,634	\$47,340	\$10,572	\$55,549	\$83,656	\$1,594	\$15,261	\$20,839	\$21,148	\$996,597	22.8%
Staff Training & Education	\$35,000	\$4,182	\$3,661	\$1,102	\$7	\$0	\$205	\$495	\$1,611	\$92	\$343	\$698	\$5	\$333	\$14	\$435	\$13,183	37.7%
Facility Costs	\$460,000	\$23,597	\$31,965	\$13,653	\$46	\$59	\$68	\$4,412	\$85,616	\$1,097	\$3,914	\$10,357	\$49	\$1,940	\$54	\$7,653	\$184,479	40.1%
Furniture & Equipment	\$30,947	\$669	\$906	\$381	\$0	\$0	\$0	\$0	\$19,794	\$31	\$110	\$293	\$0	\$49	\$0	\$226	\$22,458	72.6%
Operating Costs	\$265,368	\$20,534	\$27,428	\$12,102	\$265	\$154	\$972	\$3,984	\$17,160	\$1,772	\$3,160	\$8,265	\$420	\$3,507	\$425	\$4,464	\$104,612	39.4%
Program Services	\$2,765,119	\$8,382	\$66,744	\$84,812	\$0	\$0	\$13,403	\$146,815	\$18,213	\$0	\$459	\$43,417	\$26,300	\$115,907	\$0	\$0	\$524,451	19.0%
Total Expenditures	\$7,922,056	\$308,196	\$418,864	\$230,611	\$14,326	\$8,694	\$22,610	\$208,340	\$189,735	\$13,564	\$63,534	\$146,686	\$28,368	\$136,997	\$21,330	\$33,925	\$1,845,780	23.3%
Remaining Available Funds		\$833,108	\$1,640,646	\$588,383	\$72,992	-\$8,694	\$178,852	\$130,347	\$547,751	\$51,303	\$100,217	\$504,913	-\$28,368	\$1,307,120	\$118,670	\$39,037	\$6,076,276	
% of Funds Expended by Grant		27.0%	20.3%	28.2%	16.4%	Grant Ext	11.2%	61.5%	25.7%	20.9%	38.8%	22.5%	Grant Ext	9.5%	15.2%	46.5%	23.3%	
Expiration Dates		6/30/2026	6/30/2027	6/30/2027	6/30/2026	8/31/2025	12/31/2026	9/30/2025	9/30/2026	9/30/2025	12/30/2025	6/30/2026	10/31/2025	9/30/2026	6/30/2026	11/30/2025		

Financial Monitoring Quality Assurance Report

CareerSource Suncoast
Local Workforce Development Board – 18

Fiscal Year July 1, 2023- June 30, 2024

September 29, 2025



Prepared by
Division of Finance and Administration
Bureau of Financial Monitoring and Accountability

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Executive Summary

FloridaCommerce's Bureau of Financial Monitoring and Accountability (FMA) conducted a financial monitoring review of CSS's financial operations for the period of July 1, 2023 – June 30, 2024. Monitoring activities included assessing CSS's financial operations, management practices, internal controls, and financial record keeping and reporting to determine if CSS operated in compliance with federal and state laws, rules, regulations, statutes, policies and guidance, and terms and conditions of the federal award.

Financial management issues identified in the report are categorized as Findings, Other Noncompliance Issues (ONIs), Observations, and Technical Assistance based on a scale of high, medium, and low risk factors. High, medium, and low risk factors are used to separate issues that present more of a threat to financial operations including issues that may impact the board's fiscal integrity or delivery of services.

The review revealed that CSS has the systems in place to perform the broad management, operational, and financial functions required to operate the workforce programs; however, three observations were identified in the financial monitoring review. While no material issues or weaknesses came to the reviewers' attention, there is no assurance that other issues do not exist.

The results of CSS's Fiscal Year 2023-2024 financial monitoring review are summarized in the chart below.

SUMMARY TABLE OF FINANCIAL MONITORING RESULTS

FY 2023-24 Financial Monitoring Results						
Category	Issue	Prior Year Finding	Current Year Finding	Prior Year Other Noncompliance Issue	Current Year Other Noncompliance Issue	Observations/ Technical Assistance
14.0 - Disbursements	Unallowable business outreach charged to NDWG					Y
14.0 - Disbursements	Incorrectly charged grant due to typing error					Y
14.0 - Disbursements	Allocations with unsupported statistics					Y
Results - All Categories						3

Note: For prior year findings and other noncompliance issues, please see the section on Prior Year Corrective Action Follow-Up.

DEFINITIONS APPLICABLE TO FINANCIAL MONITORING

1. Finding – A high risk issue that directly impacts the integrity or effectiveness of financial operations or could potentially result in major financial deficiencies (e.g., lack of accounting records or no system of accounting, no documentation to support expenditures, lack of internal controls, lack of fully executed contracts, issues indicative of systemic problems in financial operations, has the appearance of fraud or abuse, potential questioned costs, etc.). Findings are expected to be responded to in the Corrective Action Plan (CAP).
2. Other Noncompliance Issue – A medium risk finding that results in deviation from process or practice not likely to result in failure of the management system or process but has a direct impact on financial operations (e.g., missing financial elements, failure to timely conduct follow-ups, etc.) ONIs could potentially be upgraded to a finding over time based on the nature of the deficiency (e.g., repeat violations, issues indicative of systemic problems in financial operations, questioned costs, etc.). ONIs are expected to be responded to in the CAP.
3. Observation – A low risk issue that is intended to offer constructive comments and an opportunity to improve current local practices, processes, and procedures that result in positive financial outcomes. Observations are not expected to be responded to in the CAP except when requested.
4. Technical Assistance – Any assistance provided by the financial monitoring team to LWDB staff.

**MONITORING REPORT
CAREERSOURCE SUNCOAST
LOCAL WORKFORCE DEVELOPMENT BOARD - 18**

I. DESCRIPTION OF MONITORING APPROACH

The scope of the financial review included an examination of CSS's internal controls, financial management systems, procurements, contract management processes, subrecipient monitoring, cost allocations, payroll, disbursement testing, and reporting and reconciliation of financial data in SERA to determine if appropriate processes, procedures, and controls were in place and properly implemented. In some instances, interviews were conducted with CSS staff to gather information about financial management processes.

Compliance Review Abstract Information

- Financial Monitoring Review Dates: March 3, 2025 – March 7, 2025
- Financial Monitoring Sample Review Period Dates: July 1, 2023 – June 30, 2024

II. FINANCIAL MONITORING REVIEW

FMA performed financial monitoring procedures based on the elements described in the PY 2024-2025 Financial Monitoring Tool. The results of financial monitoring testing are described below.

Prior Year Corrective Action Follow-up

There were no findings or other noncompliance issues in the prior year.

FY 2023-2024 Financial Monitoring Results

Findings

There were no findings identified during the financial monitoring review period of July 1, 2023, to June 30, 2024.

Other Noncompliance Issues

There were no other noncompliance issues identified during the financial monitoring review period of July 1, 2023, to June 30, 2024.

Observations/ Technical Assistance

FMA #18.25.01

Category: WP – 14.0 Disbursements

Condition: CSS paid \$2,000 for a sponsorship to a local economic development organization allowing CSS to attend an event that provided outreach opportunities to employers on disaster recovery services provided by the board.

However, the expenditure primarily benefited employer outreach efforts that were not directly tied to the National Dislocated Worker Grant (NDWG) Hurricane Ian grant award's objectives.

Criteria: The NDWG Special Conditions of Award for DW-39361-23-60-A-12 states that the project activities to be carried out include:

- Assistance in the development of a Project Implementation Plan
- Coordination with local recovery agencies to determine local needs
- Development of worksites/worksites agreements for disaster-recovery employment based on identified needs
- Outreach and recruitment of potential participants
- Participant eligibility determination & provision of grant services
- Placement of eligible participants in disaster-recovery employment
- Grant management to include oversight of disaster-recovery worksites and payroll, program and financial reporting, etc.
- Participation in coordination/technical assistance calls with DEO staff.

Cause: CSS misunderstood the allowability of employer outreach activities within the National Dislocated Worker grant.

Effect: Failure to tie expenditures to the National Dislocated Worker Grant award's objectives could lead to disallowed costs.

Technical Assistance: FloridaCommerce provided technical assistance regarding the allowability of employer outreach for the NDWG Hurricane Ian grant. Based on the technical assistance provided, prior to the issuance of this report, CSS has performed corrective actions by charging an allowable funding source, updating their financial records, and making necessary adjustments in SERA.

Recommendation: CSS should update procedures to identify which funding sources can support employer outreach efforts.

FMA #18.25.02

Category: WP – 14.0 Disbursements

Condition: An NDWG Hurricane Ian (NFA #41886) expenditure for benefits and a management fee in the amount of \$720.48 was incorrectly charged to Rapid Credentialing (NFA #43565) due to a typing error.

Criteria: 2 CFR 200.405(a) Allocable costs in general. A cost is allocable to a Federal award or other cost objective if the cost is assignable to that Federal award or other cost objective in accordance with the relative benefits received. This standard is met if the cost satisfies any of the following criteria:

- (1) Is incurred specifically for the Federal award;
- (2) Benefits both the Federal award and other work of the recipient or subrecipient and can be distributed in proportions that may be approximated using reasonable methods; or
- (3) Is necessary to the overall operation of the recipient or subrecipient and is assignable in part to the Federal award in accordance with these cost principles.

2 CFR 200.405(c) Limitation on charging certain allocable costs to other Federal awards. A cost allocable to a particular Federal award may not be charged to other Federal awards (for example, to overcome fund deficiencies or to avoid restrictions imposed by Federal statutes, regulations, or the terms and conditions of the Federal awards). However, this prohibition would not preclude the recipient or subrecipient from shifting costs that are

allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

Cause: Failure to review manually entered data for accounts payable transactions.

Effect: Failure to identify errors could lead to disallowed costs.

Technical Assistance: FloridaCommerce provided technical assistance regarding the incorrectly charged expenditure. Based on the technical assistance provided, prior to the issuance of this report, CSS has performed corrective actions by charging the allowable funding source, updating their financial records, making necessary adjustments in SERA, and repaid the incorrectly charged grant.

Recommendation: No further action is required.

FMA #18.25.03

Category: WP – 14.0 Disbursements

Condition: Of the forty-two disbursements selected for testing, five had allocations based on unsupported statistics. Cost allocation issues within these disbursements were as follows:

- Allocation was based on the employee's current time when the purchase order was issued and not documented.
- Allocation was based on a year of estimated time for an employee and not documented.
- Allocation had incorrectly calculated equipment costs that were not based on the invoiced unit prices.

Criteria: 2 CFR 200.405(d), states "Direct cost allocation principles. If a cost benefits two or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. However, when those proportions cannot be determined because of the interrelationship of the work involved, then, notwithstanding paragraph (c), the costs may be allocated or transferred to benefitted projects on any reasonable *documented* [emphasis added] basis."

Cause: Turnover of a key position led to a failure to document the allocation statistics.

Effect: Failure to document the basis for cost allocation statistics subjects CSS to a greater risk of errors and the possibility of incurring disallowed costs.

Technical Assistance: FloridaCommerce provided technical assistance regarding maintaining supporting documentation for allocations and that allocations based on estimates are not allowable unless a post period adjustment is performed to correct the difference between the estimated amounts and the actual allocable amounts.

Recommendation: CSS must ensure that all allocations have documentation to support the statistics used, the financial records are reconciled to verify the allocation was correct at the time of payment, and that any allocations based on estimates have post period adjustments when applicable.

Financial Monitoring Review Dates: March 3, 2025 – March 7, 2025

Financial Monitoring Sample Review Period: July 1, 2023 – June 30, 2024

Name	Agency	Entrance Conference	Exit Conference
The joint entrance conference with LWDB staff was conducted on March 3, 2025. The financial monitoring exit conference was conducted on September 24, 2025. The entrance/exit conference attendees are listed below:			
Sarah Rudnik	FloridaCommerce	X	X
Yvette McCullough	FloridaCommerce	X	
Robin Dawson	CSS	X	X
Joshua Matlock	CSS	X	X
Jessica Grise	CSS		X

APPENDIX - ACRONYM LIST

The list below includes acronyms that may have been used in the Fiscal Year July 1, 2023 – June 30, 2024 monitoring review cycle.

AP - Administrative Policy
CAP – Corrective Action Plan
CFR – Code of Federal Regulations
CSS - CareerSource Suncoast
DVOP – Disabled Veterans Outreach Program
DWG – Disaster Recovery Dislocated Worker Grant
DW – Dislocated Worker
ETA – Employment and Training Administration
F.A.C. – Florida Administrative Code
FG – Final Guidance
FloridaCommerce - Florida Department of Commerce
FMA – Bureau of Financial Monitoring and Accountability
F.S. – Florida Statutes
FY – Fiscal Year
IT – Information Technology
ITA – Individual Training Account
IWT – Incumbent Worker Training
JVA – Jobs for Veterans Act
JVSG – Jobs for Veterans State Grant
LLC – Limited Liability Corporation
LVER – Local Veterans Employment Representative
LWDB – Local Workforce Development Board
MOU/IFA – Memorandum of Understanding & Infrastructure Funding Agreement
MSFW – Migrant and Seasonal Farmworker
ONI – Other Noncompliance Issue
PY – Program Year
RESEA – Reemployment Services and Eligibility Assessment Program
SNAP E&T – Supplemental Nutrition Assistance Program Employment and Training
SYEP – Summer Youth Employment Program
TAA – Trade Adjustment Assistance
TANF – Temporary Assistance for Needy Families
TCA – Temporary Cash Assistance
TEGL – Training and Employment Guidance Letter
U.S.C. – United States Code
WE – Work Experience
WFS – Workforce Services
WIOA – Workforce Innovation and Opportunity Act
WP – Wagner-Peyser
WSA – Work Search Activity
WT – Welfare Transition



PERFORMANCE REPORTS

WIOA Indicators of Performance Outcomes

In PY2024-2025 CareerSource Suncoast (CSS) met four (4) and exceeded twelve (12) out of eighteen (18) negotiated goals for performance indicators.

For four (4) performance indicators, CareerSource Suncoast met the target by scoring at least 96% of the negotiated goal. CareerSource Suncoast came within less than 4% exceeding those negotiated goals. It is important to note that CSS improved the dislocated worker performance metric 'Employed 4th Quarter after exit' from 88.66% in PY2023-2024 to 125% of performance goal met in PY 2024-2025, exceeding the negotiated performance rate.

LWDB 18			
Measures	PY2024-2025 4th Quarter Performance	PY2024-2025 % of Performance Goal Met For Q4	PY2024-2025 Performance Goals
Adults:			
Employed 2nd Qtr After Exit	89.7	104.30	86
Median Wage 2nd Quarter After Exit	\$11,971	130.94	\$9,142
Employed 4th Qtr After Exit	85.2	96.38	88.4
Credential Attainment Rate	76	98.70	77
Measurable Skill Gains	92	177.26	51.9
Dislocated Workers:			
Employed 2nd Qtr After Exit	100	120.48	83
Median Wage 2nd Quarter After Exit	\$6,701	63.21	\$10,600
Employed 4th Qtr After Exit	100	125.00	80
Credential Attainment Rate	50	100.00	50
Measurable Skill Gains	81.8	105.41	77.6
Youth:			
Employed 2nd Qtr After Exit	80	97.56	82
Median Wage 2nd Quarter After Exit	\$10,266	223.66	\$4,590
Employed 4th Qtr After Exit	83.3	104.13	80
Credential Attainment Rate	30	40.00	75
Measurable Skill Gains	91.2	121.60	75
Wagner Peyser:			
Employed 2nd Qtr After Exit	68.9	101.77	67.7
Median Wage 2nd Quarter After Exit	\$8,764	131.76	\$6,651
Employed 4th Qtr After Exit	68.3	107.22	63.7
Not Met (less than 90% of negotiated)			
Met (90-100% of negotiated)			
Exceeded (greater than 100% of negotiated)			

[Indicators of Performance Reports - FloridaJobs.org](https://www.floridajobs.org)

Local Board Performance



CareerSource Suncoast Program Year 2024-2025 Grade

A

Letter Grade

94.43%

Annual Score

Metrics Data

The table below shows the data used in the letter grade calculation. Visit the [Methodology](#) page of this website for more information on each metric including numerator and denominator definitions. Visit the [Resources](#) page to view or download a methodology desk reference document, metric cohort timeline spreadsheet and lists of the Employ Florida service codes included in the metrics.

Data as of: 6/30/2025

Metric	Metric Category	Weight	Numerator	Denominator	Rate (%)	YOY Rate Difference	Target (%)	Target Met ¹ (%)	Weighted Performance ² (%)
1. Participants with Increased Earnings	Employment and Training Services, Self-Sufficiency	0.25	568	1,267	44.83	-	50.00	89.66	22.4150
2. Reduction in Public Assistance	Employment and Training Services, Self-Sufficiency	0.25	480	983	48.83	-	50.00	97.66	24.4150
3. Employment and Training Outcomes	Employment and Training Services	0.20	16	18	88.89	-	100.00	88.89	17.7780
4. Participants in Work-Related Training	Training Services	0.00	504	2,350	23.44	-	25.00	93.76	0.3760
5. Continued Repeat Business	Business Services	0.05	2,092	4,093	51.11	-	35.00	100.00	5.0000
6. Year-Over-Year Business Penetration	Business Services	0.05	-	-	-	16.84	100.00	100.00	5.0000
PY 2023-2024 Business Penetration		-	2,682	14,239	18.84	-	-	-	-
PY 2024-2025 Business Penetration		-	5,882	14,522	35.68	-	-	-	-
7. Completion-to-Funding Ratio	Employment and Training Services	0.00	1.53	2.81	54.45	-	100.00	54.45	5.4500
Exters: Local Board (N) / Statewide (D)		-	1,003	71,878	1.53	-	-	-	-
Budget: Local Board (N) / Statewide (D)		-	\$4,043,167	\$43,729,734	2.81	-	-	-	-
Extra Credit: Serving Individuals on Public Assistance	Employment and Training Services, Self-Sufficiency	Up to 0.05 points	1,443.50	2,387	60.47	-	-	-	5
								ANNUAL SCORE	94.43

[CareerSource Florida Letter Grades](#)