

**CAREERSOURCE SUNCOAST
BOARD MEETING MINUTES**

Virtual TEAMS Meeting and In-person
3660 N. Washington Blvd., Sarasota, FL 34234
Thursday June 26, 2025
8:00 A.M.

Call to Order

David Kraft, Chair, called the meeting to order at 8:00 a.m., roll call was performed and a quorum was established.

Action Items – David Kraft

• Approval of Consent Agenda – David Kraft

David Kraft requested a motion to approve the Consent Agenda Items

- Approval of May 22, 2026, Board Meeting Minutes
- Approval of PY2025-2026 VI-PER Resolution Grant Renewal
- Approval of PY2025-2026 Newtown Community Redevelopment Agency Advisory Board mini-grant program.

David Kraft requested a motion to approve the Consent Agenda.

Motion: Lisa Eding **Second:** Jim Bos

Motion passed unanimously.

• Approval of PY2025-2026 Budget – Jim Bos

Jim Bos introduced the budget presentation. Robin Dawson presented the PY2025-2026 Budget for approval. The budget packet was provided in the meeting agenda materials.

David Kraft requested a motion to approve the PY2025-2026 Budget.

Motion: Jim Bos **Second:** Shaun Polasky

Motion passed unanimously.

• Approval of ITA Waiver Request for PY2025-2026

Robin Dawson and Joshua Matlock provided an overview of the ITA Waiver Request.

David Kraft requested a motion to approve the ITA Waiver Request for PY2025-2026

Motion: Eric Troyer **Second:** Lisa Eding

Motion passed unanimously.

CEO Report:

State Legislative Updates: The House and Senate agreed to a budget and sent it to the governor as of yesterday at 11:00 AM. The governor has 15 days to sign, veto, or line-item veto parts of the budget. If not signed by June 30th, essential workers will remain at work, and their pay will be made retroactive.

Federal Level Updates: WIOA reauthorization is delayed due to budget approval process. The Department of Labor Secretary proposed consolidating eleven programs into one block grant to states, potentially reducing funding by half. The House proposed eliminating youth funding and cutting adult funding by 50%, while the Senate proposed level funding for the programs.

Florida Workforce Development Association: Starting July 1, 2025, Joshua will be the new president of the FWDA. The focus will be placed on advocacy and education, organizing work groups, professional development, and launching a website. FWDA will have their strategic planning session at the summit in September.

Other Board Business:

- **One-Stop Operator Annual Report**

CSS One-Stop Operator (OSO), Terri Clark, TClark Workforce Solutions, LLC. provided the PY2024-2025 annual One-Stop Operator and Education & Industry Consortium reports to the Board. A copy of the report was provided in the agenda materials.

Staff Reports:

Kathy Bouchard, CTO

Holiday Closures: The Governor granted an additional paid holiday for June 3rd in observance of the 4th of July.

Staffing: CSS has five (5) open positions we are actively working to fill.

FloridaCommerce Monitoring Report: CSS received the monitoring report from the state yesterday.

Wagner Peyser Changes: Changes are expected in Wagner Peyser state-funded employees' roles, effective January 2026. Job order reviews will need to be performed by state employees funded through Wagner Peyser.

Two vacant state positions have been challenging to fill due to competitive wage issues and approval by the State. OPS (Other Personnel Services) positions are being used as a workaround to offer competitive wages and flexibility to fill the vacancies.

Benefits: Open enrollment for benefits concluded. CSS had a 6.1% increase, which was not passed on to staff.

Anthony Gagliano- COO

CEO Program Graduation: CSS just had 28 participants graduate from the CEO Entrepreneurship program.

Summer Youth Program: 117 teens participating in the summer youth program will be graduating on June 30th at Manatee Technical College @ 5:30 pm.

State of Talent Conference: Successful event with speakers discussing various topics, including financial wellness, connective workplace, incivility in the workplace, and motivational interviewing.

Career Center Open House: CSS held the Open House event on Saturday June 14th from 9:00 AM to noon to highlight services available to job seekers and employers.

Internal Technology Updates: Chet Filanowski shared some updates on the development of internal process using custom built document processing and storage capabilities. The next project is utilizing AI to review documents for errors before staff submit to the Data Specialist for final review. These internal changes have saved CSS \$25,000 per year by not needing an external company for this feature.

Public Comments: There were no public comments.

Next Meeting and Adjournment:

Next Board meeting on September 25, 2025.

David Kraft adjourned the meeting at 8:55 a.m.

Respectfully submitted,

Joshua Matlock

Joshua Matlock (Aug 28, 2025 14:31:39 EDT)

Joshua Matlock
President, CEO

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CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE

Absent Present	Board Member
P	Jim Bos, MBJ Group
A	Ashley Brown, Women's Resource Center
P*	Nick Choat, Sport Clips Haircuts
P*	Will Cromie, Synovus Bank
P*	Jackie Dezelski, Manatee Chamber of Commerce
P*	Kathy Dwyer, Galen College of Nursing
P	Lisa Eding, Teak Decking Systems
A	Geoffry Gilot, Boys & Girls Clubs
P*	Vaughn Alexander Hendriex, State College of Florida
A	Sherod Haliburton, Credit Union1
P*	Sharon Hillstrom, Bradenton Area Economic Development Corporation
P*	Allison Imre, Grapevine Communications
P*	Heather Kasten, Sarasota Chamber of Commerce
P*	Lori Kidder, Carr Riggs, & Ingram, LLC.
P	David Kraft, Vision Consulting Group
A	Anne LeBaron, Take Stock in Children Manatee
P	Shaun Polasky, Helios Technologies
P*	Ericka Randall, Vocational Rehabilitation
P*	Jane Roseboro, Centerstone Florida
P*	Sarah Tar, Truist
P	Eric Troyer, Kerkering Barberio & Company
A	Mark Viggiano, Local 123 Plumbers, and Pipefitters Union
A	Doug Wagner, Manatee County School Board
P*	Craig Warzecha, Bradenton Marauders/Pittsburgh Pirates
P*	Ken Waters, Sarasota Housing Authority
	Staff Present: Josh Matlock, Robin Dawson, Anthony Gagliano, Kathy Bouchard, Christina Witt, Michelle Snyder, James Disbro, Nicholas Quinn*
A	Commissioner Tal Siddique - Manatee County
P*	Commissioner Joe Neunder – Sarasota County

25 Board Members – 19 present, 6 absent

*Virtual