

**CAREERSOURCE SUNCOAST**  
**Board of Directors Meeting Minutes**  
Virtual TEAMS Meeting and In-person  
3660 N. Washington Blvd., Sarasota, FL 34234  
Thursday, March 27, 2025

**Call to Order**

David Kraft, Chair, called the meeting to order at 8:02 a.m. Roll call was performed, and a quorum was established.

**Welcome New Board Members – David Kraft**

David Kraft introduced the new Board of Directors members.

- Nick Choat – Sport Clips Haircuts
- Sherrod Halliburton – Credit Union1

**Action Items – David Kraft**

• **Approval of January 23, 2025 Board of Directors Meeting Minutes - David Kraft**

David Kraft requested a motion to approve the January 23, 2025 Board of Directors meeting minutes.

**Motion: Ron DiPillo**

**Second: Lisa Eding**

**Motion passed unanimously**

• **Approval of Budget Modification #2 for PY2024/25 – Jim Bos/Robin Dawson**

Jim Bos introduced the Budget Modification action item. Robin Dawson provided an overview of the modification. Materials were provided in the agenda packet.

David Kraft requested a motion to approve Budget Modification #2 for PY2024-25.

**Motion: Jim Bos**

**Second: Will Cromie**

**Motion passed unanimously**

• **Approval of One-Stop Housing Investment – Joshua Matlock**

Joshua Matlock provided an overview of the One-Stop Housing investment of non-federal unrestricted funds.

David Kraft requested a motion to approve the One-Stop Housing investment using non-federal funds up to \$170,000.

**Motion: Jim Bos**

**Second: Will Cromie**

**Motion passed unanimously**

## **Other Business:**

### Mandatory Annual Refresher Training for Board Members

The CSS Leadership Team provided the Annual Board Refresher Training, to include a Sunshine Law & Ethics Training by George Levesque of the firm of GrayRobinson. The training PowerPoint was provided in the meeting materials.

### Finance and Performance Committee Meeting

Jim Bos provided an overview of the Finance and Performance Committee meeting from February 18, 2025. Robin Dawson reviewed the following reports covering the period July 1, 2024 – December 31, 2024 for PY 24-25.

- A Budget to Expenditure Summary and expenditure by fund source reports.
- Non-Federal Funds Revenue & Expenditures as of December 31, 2024.

Copies of the reports were included in the meeting materials.

## **CEO Report:**

The [National Association of Workforce Boards Conference](#) is being held this weekend in Washington, D.C. Attendees include Joshua Matlock, David Kraft, James Disbro, Anthony Gagliano, Diane Seavers and Janet Kahn. James, Diane and Janet will be presenting on apprenticeship. Anthony Gagliano will be participating in a panel discussion on apprenticeship.

## **Staff Reports:**

### Anthony Gagliano

Anthony shared a video from [Bay News 9](#) highlighting apprenticeship opportunities with [New Dawn Electric](#) and [Manatee Technical College](#). CSS is able to assist apprenticeship with support services through the Credit Union1 Financial Access grant.

Anthony is currently in Tallahassee participating in Workforce Day at the Capitol as well as the HR Florida State Council's 14<sup>th</sup> annual Legislative Conference. He also attended Small Business Day at the Capitol yesterday as he's a member of the advisory Board for the Small Business Development Center at the University of South Florida.

CSS has a CEO class graduating on April 2, 2025. A new CEO course is scheduled to start on April 15, 2025.

Anthony highlighted the work CSS is doing in partnership with [Project 180](#) on reentry into the workforce for individuals who have been incarcerated.

James Disbro shared that another PGT apprentice sponsored by CSS will be awarded the apprenticeship of the year award.

**Public Comments:** None

**Next Meeting:**

Next Board of Directors Meeting is May 22, 2025

Location: 3660 N. Washington Blvd, Sarasota, FL

**Full Board Meeting Adjournment:**

The meeting was adjourned at 9:55 a.m.

Respectfully submitted,



[Joshua Matlock \(Apr 1, 2025 08:12 EDT\)](#)

Josh Matlock

President, CEO

## CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE

Absent Present	Board Member
P	Jim Bos, MJB Group
A	Ashley Brown, Women's Resource Center
P	Nick Choat, Sport Clips Haircuts
P	Will Cromie, Synovus Bank
P*	Jackie Dezelski, Manatee Chamber of Commerce
P	Dr. Ron DiPillo, Sarasota County Schools
A	Kathy Dwyer, Galen College of Nursing
P	Lisa Eding, Teak Decking Systems
P*	Luis Font, LIUNA, Laborers International Union
A	Geoffry Gilot, Boys & Girls Clubs
P*	Vaughn Alexander Hendriex, State College of Florida
P*	Sherod Haliburton, Credit Union1
A	Sharon Hillstrom, Bradenton Area Economic Development Corporation
P*	Allison Imre, Grapevine Communications
A	Heather Kasten, Sarasota Chamber of Commerce
P*	Lori Kidder, Carr Riggs, & Ingram, LLC.
P	David Kraft, Vision Consulting Group
P*	Anne LeBaron, Take Stock in Children Manatee
P*	Shaun Polasky, Helios Technologies
P*	Ericka Randall, Vocational Rehabilitation
P*	Jane Roseboro, Centerstone Florida
A	Sarah Tar, Truist
P*	Eric Troyer, Kerkerling Barberio & Company
P	Mark Viggiano, Local 123 Plumbers, and Pipefitters Union
P*	Doug Wagner, Manatee County School Board
P*	Craig Warzecha, Bradenton Marauders/Pittsburgh Pirates
A	Ken Waters, Sarasota Housing Authority
	Staff Present: Josh Matlock, Robin Dawson, Anthony Gagliano*, Karima Habyt*, Christina Witt, Michelle Snyder, James Disbro, Chet Filanowski*, Curt Preisser*, Curt Preisser*, Nicholas Quinn*
P*	Commissioner Tal Siddique - Manatee County
A	Commissioner Teresa Mast – Sarasota County

27 Board Members – 20 present, 7 absent

*\*Virtual*