



**Finance & Performance Committee
Meeting Minutes**

Virtual TEAMS Meeting
Tuesday February 18, 2025
10:00 a.m.

I. Call to Order- Jim Bos

Jim Bos called the meeting to order at 10:03 a.m.

Attendees: Jim Bos, Lorri Kidder, Ericka Randall and CareerSource Suncoast (CSS) staff – Joshua Matlock, Robin Dawson, Anthony Gagliano, James Disbro and Christina Witt.

II. Approval of January 9, 2025 Combined Executive Committee and Finance & Performance Committee meeting minutes.

Jim Bos requested a motion to approve the January 9, 2025 Combined Executive and Finance & Performance Committee meeting minutes.

Motion: Ericka Randall

Second: Lorri Kidder

Motion Passed Unanimously

III. Budget to Expenditure Reports Review – Robin Dawson

Robin Dawson, VP/CFAO, reviewed the following reports. Copies of the reports were provided in the meeting materials.

1. Review of Budget to Expenditure Report as of December 31, 2024
2. Review of Budget to Expenditure Report by Fund Source as of December 31, 2024
3. Summary of Non-Federal Funds Revenue & Expenditures as of December 31, 2024.

IV. Approval of Budget Modification #2 PY24-25

Robin Dawson presented Budget Modification #2. Reports were included in the meeting materials. Robin Dawson noted that additional TANF funding will be added to the modification for the Executive Committee once the Notice of Funding Award is received.

Jim Bos requested a motion to approve the modification to go before the Executive Committee on March 13, 2025.

Motion: Ericka Randall

Second: Lorri Kidder

Motion Passed Unanimously

V. Notification of Florida Commerce PY24-25 Programmatic and Financial Monitoring for review period January 1, 2024 – December 31, 2024 is scheduled for March 3rd – 7th, 2025.

VI. Next Meeting Date(s):

Next meeting is scheduled for May 8, 2025 at 8:00 a.m. This meeting is combined with the Executive Committee meeting.

VII. Final Comments and Adjournment – Jim Bos

No final comments. The meeting was adjourned at 10:24 a.m.