

**CareerSource Suncoast
Combined Executive Committee
And
Finance & Performance Committee
Meeting Minutes**
Teams Virtual Meeting
Thursday, January 9, 2025
8:00 a.m.

Absent Present	<u>Executive Committee Members</u>
P	David Kraft, Vision Consulting Group
P	Shaun Polasky, Helios Technologies
P	Eric Troyer, Kerkering, Barberio & Company
A	Lisa Eding, Teakdecking Systems
	<u>Finance & Performance Committee Members</u>
P*	Jim Bos, MJB Group, LLC.
P	Lorri Kidder, Carr, Riggs & Ingram CPAs and Advisors
P	Ericka Randall, Vocational Rehabilitation
	Staff Present: Joshua Matlock, Anthony Gagliano, Kathy Bouchard, Robin Dawson, Christina Witt, Michelle Snyder, Karima Habyt, Linda Benedict
*	Joined at 8:33 am

I. Call to Order

David Kraft, Chair, called the meeting to order at 8:00 a.m. Attendance was recorded, and a quorum was established.

II. Action Items

Approval of November 14, 2024 Executive Committee Meeting Minutes

David Kraft requested a motion to approve the November 14, 2024 Executive Committee meeting minutes.

Motion: Shaun Polasky

Second: Eric Troyer

The motion passed unanimously.

Approval of November 12, 2024 Finance & Performance Committee Meeting Minutes

David Kraft requested a motion to approve the November 12, 2024 Finance & Performance Committee meeting minutes.

Motion: Lorri Kidder

Second: Ericka Randall

The motion passed unanimously.

Acceptance of the Financial Audit Report for Program Year Ending June 30, 2024

Ben Clark, James Moore & Co., presented the PY ending June 30, 2024 financial audit report.

David Kraft requested a motion to accept the Financial Audit Report for Program Year Ending June 30, 2024

Motion: Eric Troyer **Second:** Shaun Polasky

The motion passed unanimously.

III. Finance and Performance Committee Meeting

Anthony Gagliano reviewed the CSS WIOA Performance Indicators for Quarter one of PY 2024-2025, ending 09/30/2024. A copy of the performance results was provided in the agenda packet.

IV. CEO Report – Joshua Matlock

Joshua Matlock provided an update on Workforce Innovation and Opportunity Act (WIOA) reauthorization. WIOA funding authorization was not passed with the continuing resolution during the past legislative session. FWDA is working closely with their lobbyist, Marti Coley, to message the importance of WIOA authorization.

Department of Labor released WIOA planning allocations for 2025. Florida has an overall half percent funding reduction for the state, regional allocations are estimated to remain flat from 2024 allocations.

CSS is considering an investment in an affordable housing project with Mark Vengroff, [One Stop Housing](#). The housing project allows investing employers to offer low-cost housing to their employees.

CSS will begin the two-year strategic planning in the final quarter of the calendar year.

V. Staff Reports

Kathy Bouchard

Kathy Bouchard provided updates on the December staff retreat. The staff engagement poll was conducted during the retreat. Several of the polling questions results increased significantly: fairness and transparency, strengths are being fully utilized, freedom to be effective, freedom to express themselves, results of voiced concerns.

The Financial Wellness at Work program with the United Way has provided CSS with a financial navigator to work individually with staff. Additionally, they are offering their tax preparation service free to CSS staff onsite.

The 401k plan will be going through changes. One America has sold its record-keeping portion to Voya, so CSS will be transitioning over the next 12-18 months. Financial Planning will now be offered free to any staff who are 10 years from the retirement age of 65 from our plan level advisors with Ameriprise Financial.

Anthony Gagliano

Anthony provided updates on current grants CSS is pursuing to include Selby Foundation for facilities improvements as well as Manatee County Government and United Way for Summer Youth programming. FloridaCommerce notified CSS that it will be receiving funding for an Opioid grant.

Hurricane Recovery continues to be a priority with CSS in partnership with the Counties, non-profits, and other organizations providing disaster recovery services.

Christina Witt is now the Senior Director of Economic Development. Michael Meerman is no longer with the organization.

VI. Public Comment/Closing Remarks – David Kraft

VII. Adjournment – David Kraft

Next Executive Committee meeting is scheduled for March 13, 2025

Next Finance and Performance Committee meeting is scheduled for February 18, 2025

Location: Virtual Teams Meeting

David Kraft adjourned the meeting at 8:47 a.m.

Respectfully submitted,

Joshua Matlock

Joshua Matlock (Feb 10, 2025 08:05 EST)

Joshua Matlock
President/CEO