

CAREERSOURCE SUNCOAST
Combined Executive Committee and Board Meeting Minutes
Virtual TEAMS Meeting and In-person
3660 N. Washington Blvd., Sarasota, FL 34234
Thursday, November 14, 2024
8:00 A.M.

Call to Order

David Kraft, Chair, called the meeting to order at 8:02 a.m. Roll call was performed, and a quorum was established.

Board Member Committee Updates – David Kraft

Finance and Performance Committee appointments were announced.

- Ericka Randall – Vocational Rehabilitation
- Lorri Kidder – Carr, Riggs, Ingram

Action Items – David Kraft, Chair

- **Approval of October 3, 2024 Board Meeting Minutes - David Kraft**

David Kraft requested a motion to approve the October 3, 2024 Board Meeting Minutes.

Motion: Lisa Eding Second: Eric Troyer
Motion passed unanimously

- **Approval of Transfer of Funds from Dislocated Worker to Adult – Robin Dawson**
Robin Dawson presented the request to transfer funds. The transfer request document was provided in the meeting materials.

Motion: Jim Bos Second: Lisa Eding
Motion passed unanimously

- **Approval of Budget Modification #1 PY 2024/25 – Jim Bos**

Jim Bos introduced the budget modification approved by the Finance and Performance Committee on November 12, 2024. Budget Modification information was provided in the meeting materials. Robin Dawson reviewed the Budget Modification and requested a motion to approve Budget Modification #1 for PY 2024/2025.

Motion: Jim Bos Second: Allison Imre
Motion passed unanimously

- **Approval of CareerSource Suncoast Bylaws – Christina Witt**

Christina Witt provided an overview of CSS Bylaws revision. A copy of the mark-up version and a clean version of the bylaws were provided in the meeting materials. Christina Witt requested a motion to approve the revised CSS Bylaws presented to the Board of Directors.

Motion: Eric Troyer Second: Lisa Eding
Motion passed unanimously

- **Approval of Related Party Expenditures with the Community Coalition of the Homeless, dba Turning Points - Christina Witt**

Christina Witt presented the related party approval.

The Conflict of interest requiring approval was verbally stated at the meeting; David Kraft, CSS Board Chair, is a Volunteer Board of Directors Member for the Community Coalition of the Homeless, dba Turning Points non-profit organization.

David Kraft abstained from discussion and voting.

The request presented for approval was for client on-the-job training (OJT) and worksite host agreements. OJT provider agreements allow CareerSource Suncoast enrolled clients to be placed with the organization in work-based training.

Christina Witt requested a motion to approve the related party expenditures with the Community Coalition of the Homeless, dba Turning with a \$30,000 maximum for PY2024-2025 for work-based training and worksite host agreements.

Motion: Jim Bos Second: Will Cromie
Abstain: David Kraft
Motion passed with majority.

Other Board Business:

- **FloridaCommerce Annual Performance Presentation PY 22-23**
FloridaCommerce staff presented the PY 2022-2023 performance to the Board of Directors.
- **Education and Industry Consortium Report**
Terri Clark, TClark Workforce Solutions, LLC., presented the quarterly report for the Education and Industry Consortium.
- **Finance and Performance Committee Report**
Jim Bos provided an overview of the Finance & Performance Committee meeting from November 12, 2024. Robin Dawson, VP/CFAO, reviewed the following reports. Copies of the reports were provided in the meeting materials.
 - Review of Budget to Expenditure Report as of September 30, 2024
 - Budget to Expenditure Report by Fundsource as of September 30, 2024
 - Summary of Non-Federal Funds Revenue & Expenditures as of September 30, 2024

Robin Dawson reviewed the FloridaCommerce Financial Monitoring report for PY2023. There were no findings or observations noted in the monitoring report. A copy of the report was provided in the meeting materials.

Performance Update:

Joshua Matlock reviewed the final CSS WIOA Performance Indicators for PY2023-2024. A copy of the performance results was provided in the meeting materials.

CSS PY2023-2024 final letter grade was an "A-" with a score of 91.02%. A copy of the letter grade was provided in the meeting materials.

CEO Report:

Joshua Matlock provided an update on hurricane recovery efforts. Overall disaster recovery between the local boards, the state and the county has improved. CSS has received \$200,000 of the requested \$4.5 million requested for the National Emergency Dislocated Worker Grants. Additional funds are pending approval at the Federal level. This week, CSS met with the University of Florida aquaculture department to begin coordination on disaster recovery at the local aquaculture farms.

The Florida Workforce Development Association will be focusing on advocacy at the State and Federal level, focusing on legislation that impacts the local workforce board's budget allocations and ability to continue to provide services.

James Disbro shared that he was invited to Washington DC. to speak at a conference regarding the apprenticeship efforts CSS has implemented.

Public Comments: None

Next Meeting:

Next Board of Directors Meeting is January 23, 2025

Location: 3660 N. Washington Blvd, Sarasota, FL

Full Board Meeting Adjournment:

The meeting was adjourned at 9:13 a.m.

Respectfully submitted,



Joshua Matlock (Dec 16, 2024 13:28 EST)

Joshua Matlock

President, CEO

CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE

Absent Present	Board Member
P	Jim Bos, MBJ Group
P*	Ashley Brown, Women’s Resource Center
P	Will Cromie, Synovus Bank
P*	Jackie Dezelski, Manatee Chamber of Commerce
A	Dr. Ron DiPillo, Sarasota County Schools
A	Kathy Dwyer, Galen College of Nursing
P	Lisa Eding, Teak Decking Systems
A	Luis Font, LIUNA, Laborers International Union
A	Geoffry Gilot, Boys & Girls Clubs
P	Vaughn Alexander Hendriex, State College of Florida
A	Sharon Hillstrom, Bradenton Area Economic Development Corporation
P*	Allison Imre, Grapevine Communications
P*	Heather Kasten, Sarasota Chamber of Commerce
P*	Lori Kidder, Carr Riggs, & Ingram, LLC.
P	David Kraft, Vision Consulting Group
A	Anne LeBaron, Take Stock in Children Manatee
A	Shaun Polasky, Helios Technologies
P*	Ericka Randall, Vocational Rehabilitation
P*	Jane Roseboro, Centerstone Florida
P*	Sarah Tar, Truist
P	Eric Troyer, Kerkering Barberio & Company
A	Mark Viggiano, Local 123 Plumbers, and Pipefitters Union
P*	Doug Wagner, Manatee County School Board
P*	Craig Warzecha, Bradenton Marauders/Pittsburgh Pirates
A	Ken Waters, Sarasota Housing Authority
	Staff Present: Josh Matlock, Robin Dawson, Kathy Bouchard*, Karima Hability*, Linda Benedict, Christina Witt, Michelle Snyder*, James Disbro*, Chet Filanowski*, Michael Meerman*, Curt Preisser*
P*	Commissioner George Kruse - Manatee County
A	Commissioner Ron Cutsinger – Sarasota County

25 Board Members – 16 present, 9 absent

**Virtual*