



**Request for Quotes  
CareerSource Suncoast  
Summer Youth Employment Program  
Pre-employment Services**

**Questions and Answers**

1. I'd like to clarify my understanding when it says multiple vendors may be awarded. Does this mean we can bid on only the Job Skills Workshop section?

**Answer: Yes, that is correct. You can bid solely on the job skills workshop section.**

2. When the bid says to host a career fair. Would we be required to find employers for the event, or is the bid just for the logistics of running the event (Procuring location, ensuring food, registration, etc.)

**Answer: You are not required to find employers for the event. CSS will secure the employers for the event. The bid is for the location and logistics of the career fairs.**

3. When the bid says multi county... is that an event in each county or 1 event for both Sarasota and Manatee?

**Answer: The event must be able to accommodate both Manatee and Sarasota County employers. It can be either one central location for both counties or a location in each county.**

4. Do you have a sample of the itemized cost breakdown? Or a sample of a prior bid that was submitted for something to CareerSource SunCoast?

**Answer: Sample cost breakdowns of prior bids cannot be provided. Last year there were 96 youth served, and the total contracted value was \$23,478.25**

5. Did the \$23k include bus transportation or is that the job skills portion?

**Answer: Yes, that included the transportation. Note, that all students did not require transportation and the total number of students needing transportation last year was approximately 63.**



6. Who had the contract last year?

**Answer: State College of Florida**

7. If we bid for just the job skills workshop can we run these workshops in your locations or does it need to be outside of your location?

**Answer: This would need to be in an alternative location that can logistically serve 150 students to effectively facilitate the workshops.**

8. And if awarded (Jobs Skills workshops only), would you pair us up with the transportation winner, so they know where the kids need to go and on what day?

**Answer: CSS would ensure the transportation provider is aware of the location.**

9. Is it CS Suncoast's preference to have one vendor to do the whole bid?

**Answer: CSS will make decisions based on the most competitive and logistically sound proposal to ensure a seamless service delivery is provided to the participants of the program.**

10. For the celebratory event on June 28/29, do you know how many people attended last year?

**Answer: Approximately 100-120 attended last year.**

11. Regarding the food budget, this does not allocate any amount for snacks. Would I use the closest time for snacks (i.e., a 9-12pm event would serve breakfast)?

**Answer: Yes, meals (i.e., food, beverages, snacks, etc.) provided before 11 am should not exceed the breakfast rate; between 11 am and 4 pm should not exceed the lunch rate; and after 4 pm should not exceed the dinner rate.**



12. For the Summer Youth Employment Program Pre-Employment Services Request for Quotes, what dates and length of time would be preferable for the:

- Delivery of youth focused personal development and job skills training workshops.
- Host a multi-county SYEP hiring event for up to fifty (50) potential employers and the SYEP participants.

**Answer: Specific dates for both activities will be determined later and written into the contract. The youth workshops must be completed in a single day. The hiring event must be completed in a single day for each county if splitting counties and not using a single session for both counties.**