



Executive Committee Meeting

Thursday, September 14, 2023 - 8:00 a.m. to 9:30 a.m.

Location: Microsoft Teams

This is a virtual or call-in meeting only

[Join Microsoft Teams Meeting](#)

1-786-600-3104 Conference ID: 819 592 380#

AGENDA

Call to Order – Eric Troyer, Chair

Action Items – Eric Troyer, Chair

- Approval of August 10, 2023 Executive Committee Meeting Minutes - Eric Troyer
- Approval of Budget Modification #1 PY2023/24 – Lisa Eding

CEO Report – Joshua Matlock

Other Board Business

- Finance and Performance Committee Report – Lisa Eding
- Nominating Committee – Christy Cardillo

Staff Reports

- Kathy Bouchard
- Robin Dawson
- Anthony Gagliano

Public Comments/Closing Remarks – Eric Troyer, Chair

Adjournment – Eric Troyer, Chair

Next Meeting is the Strategic Planning Meeting on October 11, 2023

Next Executive Committee Meeting on November 9, 2023 Combined with Full Board Meeting

Location: 3660 N. Washington Blvd. Sarasota

*Members shall disclose any voting conflict as required under Florida Statute 112.2143 and abstain from discussion or voting on any business that would inure to his or her special private gain or loss.



ACTION ITEM
Meeting Minutes

**CareerSource Suncoast
Executive Committee
Meeting Minutes**
Teams Virtual Meeting
Thursday, August 10, 2023
8:00 a.m.

Absent Present	<u>Committee Members</u>
P*	Eric Troyer, CPA, Kerkering, Barberio & Company
P*	Christy Cardillo, Partner, Carr, Riggs & Ingram, LLC
P*	David Kraft, Vision Consulting Group
A	Sharon Hillstrom, Bradenton Area Economic Development Corporation
P*	Lisa Eding, Teakdecking Systems
P*	Peter Hayes, Tandem Construction
*	Virtual
	Staff Present: Josh Matlock*, Robin Dawson*, Anthony Gagliano*, Kathy Bouchard*, Christina Witt*, Linda Benedict*, James Disbro*, Michael Meerman*, Karima Habity*, Chet Filanowski*, Michelle Snyder*

I. Call to Order

Eric Troyer, Chair, called the meeting to order at 8:00 a.m. Attendance was recorded, and quorum established.

II. Action Items

Approval of June 8, 2023, Executive Committee Meeting Minutes

Eric Troyer asked for a motion to approve the June 8, 2023, Executive Committee meeting minutes.

Motion: Peter Hayes Second: David Kraft

The motion passed unanimously.

III. CEO Report – Joshua Matlock

CSS is contracting with Bob Carter Companies, LLC dba Carter to assist with the upcoming strategic planning process. An overview of the strategic planning process and timeline was provided; the scope of work was also provided via email to the committee for review.

David Kraft provided an overview of the pro-bono work he will be conducting for CSS on Connective Workplace. The Connective Workplace is designed to improve organization health by looking specifically at the information gathered by all staff levels in the organization.

Two new Board members were appointed. Vaughn Alexander Hendriex – Dean of Lifelong Learning and Workforce Development with State College of Florida. He will be filling the position representing an institution of higher education focused on workforce development activities.

Jennifer Green - Senior Director for Accreditation and Compliance with Galen College of Nursing. She will be filling the mandated position representing the private institution of higher education focused on workforce development activities that will be vacated by Dr. Timothy Novak at the end of his term in September.

Anne LeBaron – CEO of Take Stock in Children Manatee County has submitted her application to fill the position vacated by Cintia Elenstar. The application will go before the Commission of Coordinating Council for review and approval. This appointment will fill the position of an organization addressing the employment, training and/or education needs of eligible youth.

Florida Commerce is not approving hires for state merit positions at this time, unless it is offered at the minimum salary wage for the position. This is impacting CSS and other local workforce boards across the state who have open positions they have been unable to backfill. This issue may require legislative changes related to the state budget.

IV. Staff Reports

Robin Dawson

The Finance and Performance Committee meeting is scheduled for August 29th. The committee will be updated on budget to expenditures as of June 30, 2023.

CSS is still waiting on the Florida Commerce financial monitoring draft report for program year 2022-23. Florida Commerce has shared that it is in the pipeline for approval, and at this time there are no findings or concerns, but it is still pending final review.

The finance team will be truing up carryover funds and a possible budget modification at the Finance and Performance Committee.

James Moore and Company will be doing remote work on our CPA audit in September and October.

Anthony Gagliano

James Disbro and Diane Seavers have been working on apprenticeships with Teakdecking Systems. CSS was able to get three new occupations registered by the Department of Education. Those positions include production technician, project manager, and a supervisory position. Goodwill Manasota has also shown interest in a registered apprenticeship program for retail management.

Last week, Josh was on the [Suncoast View](#) and was [quoted in the Observer](#) talking about the 78 students the CSS team served in the summer youth program. Alicia Cruz-Otero ran the six-week summer paid work experience program, increasing the number of students served from last summer. CSS partnered with SCF's 26th West Center for job-skills training and hosting the summer program graduation ceremony at their campus.

The Hurricane Ian grant has served 37 clients, with 20 of those individuals currently still in temporary employment. The temporary employment worksites include locations such as, City of North Port, Laurel Civic Center and United Way of South Sarasota County as well as several others for a total of eight worksites.

The Workforce Education Team is working on the [Pathway to Success Workshop](#) series through sponsorship funds received from Truist bank. The series focuses on how to help small businesses sustain and stay in operation past their first year. The series will be held in person at the Sarasota Career Center and streamed live. The [first session](#) of the five-part series will be held on September 20th.

V. Public Comment/Closing Remarks – Eric Troyer, Chair

None

VI. Adjournment – Eric Troyer, Chair

The next meeting is scheduled for September 14, 2023

There being no further business, Eric Troyer adjourned the meeting at 8:33 a.m.

Respectfully submitted,

Joshua Matlock

[Joshua Matlock \(Aug 12, 2023 09:23 EDT\)](#)

Josh Matlock
President & CEO



ACTION ITEM
Budget
Modification #1

CareerSource Suncoast
Summary of Funds Available - All Programs Modification #1
Program Year 2023-2024
July 1, 2023 - June 30, 2024

Funding Streams	Orig Funding Avail PY 23-24	Increase or (Decrease) in Funding	Adjusted Funding Avail PY 23-24	Less Reserve for PY 24-25	Mod #1 Funding Budgeted For PY 23-24	Notes
Temporary Assistance for Needy Families (TANF) exp 6/30/24	\$1,195,514	\$0	\$1,195,514	\$0	\$1,195,514	
Temporary Assistance for Needy Families (TANF) exp 8/31/23	\$299,140	\$60,541	\$359,681	\$0	\$359,681	True up carry forward
Total Temporary Assistance for Needy Families	\$1,494,654	\$60,541	\$1,555,195	\$0	\$1,555,195	
WIOA-Adult & Dislocated Worker expires 6/30/25	\$1,649,440	\$0	\$1,649,440	\$247,416	\$1,402,024	
WIOA-Adult & Dislocated Worker Carry Fwd expires 6/30/24	\$227,000	\$8,633	\$235,633	\$0	\$235,633	True up carry forward
Total WIOA Adult & Dislocated Worker	\$1,876,440	\$8,633	\$1,885,073	\$247,416	\$1,637,657	
WIOA-Youth expires 6/30/25	\$644,356	\$0	\$644,356	\$131,813	\$512,543	
WIOA-Youth Carry Fwd expires 6/30/24	\$325,636	\$67,377	\$393,013	\$0	\$393,013	True up carry forward
Total WIOA Youth	\$969,992	\$67,377	\$1,037,369	\$131,813	\$905,556	
WIOA State Rapid Credentialing expires 6/30/24	\$359,743	\$3,790	\$363,533	\$0	\$363,533	True up carry forward
WIOA Rapid Response expires 6/30/2024	\$0	\$125,000	\$125,000	\$0	\$125,000	New NFA issued 7/26/23
NEG Dislocated Wkr Opioid-3 Fostering Recovery expires 8/31/24	\$222,336	\$83,201	\$305,537	\$0	\$305,537	Add'l funds rec'd \$60,000 8/23/23 and true up carry forward
NEG Dislocated Worker- Hurricane Ian expires 9/30/24	\$1,300,088	\$328,495	\$1,628,583	\$70,000	\$1,558,583	True up carry forward
Apprenticeship Navigator	\$0	\$62,500	\$62,500	\$0	\$62,500	New NFA issued 8/15/23
Wagner Peyser (WP) expires 9/30/24	\$545,616	\$8,004	\$553,620	\$28,004	\$525,616	Add'l funds rec'd \$8,004
Wagner Peyser (WP) Carry Fwd expires 9/30/23	\$33,533	\$13,019	\$46,552	\$0	\$46,552	Add'l funds rec'd \$31,992 and true up carry forward
Total Wagner Peyser	\$579,149	\$21,023	\$600,172	\$28,004	\$572,168	
Veteran's Programs (DVOP & LVER) estimate	\$116,868	\$0	\$116,868	\$0	\$116,868	
Reemployment Svcs & Eligibility Assess (RESEA) estimate	\$261,695	\$0	\$261,695	\$0	\$261,695	
Supple Nutrition Asst Prog Emplmnt & Trng (SNAP) estimate	\$71,006	\$0	\$71,006	\$0	\$71,006	
Total	\$7,251,971	\$760,560	\$8,012,531	\$477,233	\$7,535,298	Increase in Funding \$760,560 less Reserve PY 24-25 Mod #1 \$477,233 = increase in reserve \$145,381. Funding Budgeted Mod #1 \$7,535,298 less Original Funding Budgeted \$6,920,119 = Budget increase \$615,179.
	\$7,251,971		\$8,012,531		\$7,535,298	ck fig

**CareerSource Suncoast
Budget Mod #1
Program Year 2023-2024**

	Original Funding Budgeted PY 23-24	Increase or (Decrease)	Mod #1 Funding Budgeted PY 23-24	Notes
Funding Available Less Reserves	\$6,920,119	\$615,179	\$7,535,298	For details of increase see Summary of Funds Available Mod #1 worksheet
Personnel Costs:				
Salaries & Fringe Benefits	\$3,856,207	\$174,726	\$4,030,933	Additional FTEs Rapid Response, App Nav
Staff Training & Education	35,000	0	35,000	
Total Personnel Costs	\$3,891,207	\$174,726	\$4,065,933	
Facility Costs	\$507,903	\$10,071	\$517,974	
Office Furniture & Equipment	\$11,502	\$0	\$11,502	
Operating Costs-Career Ctrs & Adm:				
Accounting & Audit	\$60,740	\$4,917	\$65,657	Increase cost for additional staff
Consultants & Legal	60,000	0	60,000	
General Insurance	61,550	0	61,550	
Office Supplies & Expense	38,459	300	38,759	Increase cost for additional staff
Travel & Meetings	60,000	10,182	70,182	Increase cost for additional staff
Total Operating Costs	\$280,749	\$15,399	\$296,148	
Program Services:				
Client Training & Support	\$2,057,194	\$388,350	\$2,445,544	Add'l funds Opioid, carry over lan, & SYEP/TANF 2024 \$60,541
Employer & Client Services	71,696	8,633	80,329	Additional User Lightcast
Outreach	99,868	18,000	117,868	Rapid Response & employer outreach
Total Program Services	\$2,228,758	\$414,983	\$2,643,741	
Totals	\$6,920,119	\$615,179	\$7,535,298	



CEO Report



COMMITTEE REPORTS

Finance
&
Performance
Committee

CAREERSOURCE SUNCOAST
Finance & Performance Committee
Executive Committee Summary
September 14, 2023

The Finance & Performance Committee met on August 29, 2023.

Review of Budget to Expenditure Report PY 22-23 as of 6-30-2023:

A copy of the report was included in the meeting materials. This report covers the period July 1, 2022 – June 30, 2023 for PY 22-23. Overall burn rate as of 6-30-2023 was 73%. Program Services are running under the expected burn rate due to the last budget mod increased client training and support for Hurricane Ian temp jobs, TANF Summer Youth Employment/June, and the Non-Custodial Parent Employment Program. Formula funding expenditure rate was at 96%. Training funds not expended will roll over into the program year. A Budget to Expenditure Report by Fundsourc was also shared with the committee to report on burn rates by grant.

State and federal expenditure requirements reported as of 6-30-2023:

- Admin expenditure rate – 9.3%; max allowed 10%
- Individual training accounts (ITAs) – 38.6%; min requirement 30%
- Youth paid internships PY21 – 24.2%; min requirement 20%
- Youth out of school expenditures PY21 – 98.5%; min requirement 50%

Review of Non-Federal Funds Revenue & Expenditures as of 6-30-2023:

Balance of funds \$848,009

Budget Modification #1 for PY 2023-2024:

The Summary of Funds Available and Budget Modification #1 reports were included in the meeting packet. The Committee approved the modification to go before the Executive Committee. Below is a summary of the modification which includes year end true up of carry over funds and additional funds received:

- Initial Funding Available: \$7,251,971
- Increase in Funding: \$760,560
- Adjusted Funding Available: \$8,012,531
- Less Reserve for PY 23-24: \$477,233
- Reserve Increased: \$145,381
- Budget Increase Less Reserve: \$615,179
- Mod #1 Funding Budgeted: \$7,535,298

CAREERSOURCE SUNCOAST
Finance & Performance Committee
Executive Committee Summary
September 14, 2023

Budget line items requested for an increase in funding \$615,179 for PY 2023 – 2024:

- Add \$174,726 Salary and Fringe Benefits.
- Add \$10,071 Facilities
- Add \$4,917 Accounting & Audit
- Add \$300 Office Supplies & Expense
- Add \$10,182 Travel and Meetings
- Add \$388,350 Client Training and Support
- Add \$8,633 Employer & Client Services
- Add \$18,000 Outreach

Performance Update:

Anthony Gagliano reviewed the CSS WIOA Performance Indicators as of 3/31/2023. A copy of the performance results was provided in the agenda packet.

CSS currently has a CareerSource Florida (CSF) letter grade “B” with a score of 84.45 as of 03/31/2023. A copy of the current letter grade was provided in the agenda packet. CSF updates the letter grade on a quarterly basis, being available approximately 45 days from the end of the quarter. CSS anticipates the official letter grade for PY22-23 to be available in October.

General Comments & Updates:

Next meeting of the Finance & Performance Committee is scheduled for Tuesday November 7, 2023 at 8:00 a.m.

Respectfully Submitted,

Lisa Eding
CSS Treasurer

CareerSource Suncoast
 Expenditure To Budget Report - Summary
 Program Year July 1, 2022 thru June 30, 2023
 As Of 06/30/2023 (with accruals)

MOD #3

	PY TOTAL BUDGET	RESTRICTED EXPENSES YTD	BUDGET BALANCE	% OF BUDGET EXPENDED	NOTES
PERSONNEL COSTS					
SALARIESFRINGE BENEFITS	\$4,315,154	\$3,771,751	\$543,403	87%	
STAFF TRAINING & EDU	\$42,000	\$38,476	\$3,524	92%	
TOTAL PERSONNEL COSTS	\$4,357,154	\$3,810,228	\$546,926	87%	
FACILITY COSTS	\$976,671	\$947,646	\$29,025	97%	
OFFICE FURNITURE & EQUIP	\$45,000	(\$7,357)	\$52,357	-16%	Insurance check from Ian NP-Goodwill offset expenditures.
OPERATING COSTS:					
ACCOUNTING/AUDIT	\$82,871	\$55,437	\$27,434	67%	
CONSULTANTS/LEGAL	\$40,000	\$35,000	\$5,000	87%	Legal services not needed during PY
GENERAL INSURANCE	\$59,124	\$59,239	(\$115)	100%	
OFFICE EXP & SUPP	\$43,862	\$26,476	\$17,386	60%	
TRAVEL & MEETINGS	\$69,000	\$56,225	\$12,775	81%	
TOTAL OPERATING COSTS	\$294,857	\$232,376	\$62,481	79%	
PROGRAM SERVICES:					
CLIENT TRAINING/SUPPORT	\$3,167,170	\$1,447,087	\$1,720,083	46%	NEG Ian budget \$1,454,000- \$235,673 exp = \$1,219,148 / Ian Obs 23-24 \$630,000 at 6/30/23. NCPEP (rec'd Jan 2023) budget \$210,000-\$2,575 = \$207,425 bal. Both grants continue into 23-24. Without these grants - formula funding budget to exp would be at 96% expended by 6/30/23
CLIENT & EMPLOYER SERVICES	\$117,000	\$108,346	\$8,654	93%	
OUTREACH	\$107,000	\$98,938	\$8,062	92%	
TOTAL PROGRAM SERVICES	\$3,391,170	\$1,654,370	\$1,736,800	49%	
TOTALS	\$9,064,852	\$6,637,263	\$2,427,589	73%	Rates below as of 06/30/2023: Admin 9.30 % Max 10% ITA 38.66%. Min Req 30% Yth Paid Internships Exp: PY22 9.03%, PY21 24.2% Min Req 20% Yth Out of Sch Exp: PY22 95.86%, PY 21 98.5% Min Req 50%.

Expected burn rate as of 06/30/23 100%

Actual burn rate as of 06/30/23 73%



**Budget to Expenditure Report
By Fundsource
PY 22-23
7/1/2022 - 06/30/2023**

Revenue:	Annual Budget Mod #3	TANF	WIOA Adult	WIOA Dis Wkr	WIOA Youth	WIOA Rap Resp	WIOA CDL Trng	NEG COVID	NEG Opioid Foster Rec	NEG Hurr Ian	Wag Pey	Wag Pey App Nav	SNAP	RESEA	NCPEP	Rap Cred	Others
		Carry Over Funds from PY 21-22	\$1,974,820	\$193,912	\$0	\$111,717	\$604,445	\$12,461	\$0	\$362,895	\$470,820	\$0	\$158,044	\$0	\$60,526		
Allocation Awards PY 22-23	\$8,306,380	\$1,696,933	\$929,003	\$963,959	\$747,202	\$75,144	\$200,000	-\$77,442	\$0	\$2,000,000	\$553,142	\$62,500	\$122,000	\$105,918	\$338,177	\$400,000	\$189,844
Total Available Funding	\$10,281,200	\$1,890,845	\$929,003	\$1,075,676	\$1,351,647	\$87,605	\$200,000	\$285,453	\$470,820	\$2,000,000	\$711,186	\$62,500	\$122,000	\$166,444	\$338,177	\$400,000	\$189,844
LESS: Planned Carry Over (Reserve) for PY 23-24	\$1,216,348	\$180,178	\$0	\$227,909	\$0	\$0	\$0	\$0	\$206,128	\$250,000	\$33,533	\$0	\$0	\$0	\$0	\$318,600	\$0
Total Revenue Budgeted PY 22-23	\$9,064,852	\$1,710,667	\$929,003	\$847,767	\$1,351,647	\$87,605	\$200,000	\$285,453	\$264,692	\$1,750,000	\$677,653	\$62,500	\$122,000	\$166,444	\$338,177	\$81,400	\$189,844

Budgeted Expenditures:	Expenditures To Date:																	Total Expenditures	% of Budget
Salaries & Benefits	\$4,315,154	\$999,139	\$569,124	\$493,951	\$635,337	\$82,895	\$10,416	\$76,871	\$84,372	\$120,840	\$342,934	\$59,647	\$84,525	\$115,458	\$42,627	\$881	\$52,693	\$3,771,709	87.4%
Staff Training & Education	\$42,000	\$9,524	\$6,920	\$4,628	\$6,217	\$21	\$15	\$99	\$432	\$50	\$6,506	\$39	\$554	\$787	\$95	\$1	\$2,589	\$38,476	91.6%
Facility Costs	\$976,671	\$214,079	\$77,674	\$129,841	\$137,221	\$1,418	\$313	\$720	\$675	\$4,218	\$273,438	\$124	\$13,908	\$22,254	\$7,617	\$33	\$64,114	\$947,646	97.0%
Furniture & Equipment	\$45,000	-\$3,293	-\$6,087	\$650	-\$2,612	\$0	\$4	\$0	\$0	\$0	-\$289	\$0	-\$50	-\$218	\$369	\$0	\$4,170	-\$7,357	-16.3%
Operating Costs	\$294,857	\$64,641	\$38,625	\$24,608	\$29,360	\$1,843	\$1,020	\$3,485	\$3,858	\$3,138	\$34,712	\$2,655	\$7,443	\$3,968	\$346	\$170	\$12,548	\$232,418	78.8%
Program Services	\$3,391,170	\$247,120	\$242,747	\$186,366	\$153,113	\$0	\$187,777	\$174,306	\$135,945	\$243,173	\$39,255	\$0	\$484	\$701	\$3,414	\$35,381	\$4,588	\$1,654,370	48.8%
Total Expenditures	\$9,064,852	\$1,531,209	\$929,003	\$840,043	\$958,636	\$86,177	\$199,544	\$255,481	\$225,282	\$371,419	\$696,556	\$62,465	\$106,864	\$142,950	\$54,467	\$36,465	\$140,702	\$6,637,263	73.2%

Remaining Available Funds	\$179,458	\$0	\$7,724	\$393,011	\$1,428	\$456	\$29,972	\$39,410	\$1,378,581	(\$18,903)	\$35	\$15,136	\$23,494	\$283,710	\$44,935	\$49,142	\$2,427,589
% of Funds Expended by Grant	89.5%	100.0%	99.1%	70.9%	98.4%	99.8%	89.5%	85.1%	21.2%	102.8%	99.9%	87.6%	85.9%	16.1%	44.8%	74.1%	73.2%
Funds Carry Over PY 23-24	Y	N	Y	Y	N	N	N	Y	Y	See WP Note	N	Y	Y	Y	Y	Y	

Wagner Peyser funding note - \$18,903 shortage was covered with reserve balance \$33,533 due to the veteran program funding running short each month to cover allocated expenses. We were able to request addtl Vet funding of approx \$5k in July. Remaining shortage due to indirect costs/allocating for June. FL Dept Commerce PY 22-23 salary & fringe savings from Wag Pey \$31,992 was transferred to CSS NFA - pass thru funding is available until 9/30/23. Leaving balance of Wag Pey funds for Carry Over PY 23-24 \$46,622. \$33,533-\$18,903+\$31,992 = \$46,622 adjusted reserve for Carry Over PY 23-24

CareerSource Suncoast
Summary of Non-Federal Funds Revenue and Expenditures
as of 06/30/2023 (with accruals)

	Unrestricted Business Support - 707	Unrestricted Tobacco Free - 719	Restricted Consolidated Workforce Educ - 720	Unrestricted Ticket to Work - 724	Restricted Misc Client Supp - 730	Totals
Wells Fargo Operating Account #10001						
Fund Balance as of 7/1/2022	\$39,677	\$9,020	\$124,361	\$159,101	\$1,515	\$333,674.00
Revenue						
Current Year	\$100	\$750	\$21,775	\$188,770	\$0	
Bank Interest Income	\$0	\$1,391	\$0	\$0	\$0	
Inter Transfer	\$9,744	\$0	\$0	\$1,113		
Revenue Total	\$9,844	\$2,141	\$21,775	\$189,883	\$0	\$223,643
Expenditures - Current Year	\$1,197	\$10,781	\$17,751	\$17,640	\$1,171	\$48,540
Increase/(Decrease) in Cash - Current Year	\$8,647	(\$8,640)	\$4,024	\$172,243	(\$1,171)	\$175,103
Transfer Excess Cash to CD				(\$200,000)		(\$200,000)
Wells Fargo Cash Balance as of 07/31/2023	\$48,324	\$380	\$128,384	\$131,344	\$344	\$308,776

	Unrestricted SWB Misc - 901
Truist Bank - Unrestricted #10002	
Money Market Fund Balance	\$62,858
Certificate of Deposit - matures 01/16/2024	\$100,000
Truist Balance as of 07/31/2023	\$162,858

	Unrestricted SWB Misc - 901
Edward Jones - Unrestricted #10003 & 10006	
Certificates of Deposits (CD) -	
CD - Baroda Bank matures 03/28/2024	\$175,000
CD - Comerica Bank (Ticket 2 Work) matures 05/03/2024	\$200,000
10006 - CD account balance	\$375,000
Savings:	
10003 - BMO Harris Bank (savings account) balance	\$1,375
Edward Jones Balance as of 07/31/2023	\$376,375

Summary Non-Federal Funds Restricted and Unrestricted by Account Type	Total CDs & Bank Accts	Total CDs CDs	Total Bank Accts	1 Mth Oper Exp Req Reserve 23-24	Available Unrest 23-24
Total Non-Federal Funds Restricted	\$128,728	\$0	\$128,728		
Total Non-Federal Funds Unrestricted	\$719,281	\$475,000	\$244,281	\$377,000	\$342,281
Total Non-Federal Funds	\$848,009	\$475,000	\$373,009		

LWDB 18

Measures	PY2021-2022 4th Quarter Performance	PY2021-2022 % of Performance Goal Met For Q4	PY2021-2022 Performance Goals	PY2022-2023 1st Quarter Performance	PY2022-2023 % of Performance Goal Met For Q1	PY2022-2023 2nd Quarter Performance	PY2022-2023 % of Performance Goal Met For Q2	PY2022-2023 3rd Quarter Performance	PY2022-2023 % of Performance Goal Met For Q3	PY2022-2023 Performance Goals
Adults:										
Employed 2nd Qtr After Exit	90.00	94.74	95.00	88.00	97.13	84.30	93.05	85.90	94.81	90.60
Median Wage 2nd Quarter After Exit	\$12,636	127.64	\$9,900	\$11,996.00	128.29	\$11,066	118.34	\$11,768	125.85	\$9,351
Employed 4th Qtr After Exit	90.30	95.05	95.00	91.70	105.40	88.30	101.49	88.00	101.15	87.00
Credential Attainment Rate	71.40	85.00	84.00	84.50	108.33	67.30	86.28	66.40	85.13	78.00
Measurable Skill Gains	71.10	129.27	55.00	76.00	103.54	78.30	106.68	75.00	102.18	73.40
Dislocated Workers:										
Employed 2nd Qtr After Exit	71.60	75.37	95.00	71.70	92.40	71.30	91.88	73.70	94.97	77.60
Median Wage 2nd Quarter After Exit	\$9,615	114.46	\$8,400	\$9,692.00	96.17	\$10,025	99.47	\$10,400	103.20	\$10,078
Employed 4th Qtr After Exit	85.70	95.22	90.00	100.00	149.25	68.70	102.54	70.70	105.52	67.00
Credential Attainment Rate	18.80	26.86	70.00	25.00	42.81	25.90	44.35	36.10	61.82	58.40
Measurable Skill Gains	80.60	164.49	49.00	76.90	108.16	56.50	79.47	86.70	121.94	71.10
Youth:										
Employed 2nd Qtr After Exit	62.50	69.44	90.00	57.50	69.28	54.10	65.18	62.50	75.30	83.00
Median Wage 2nd Quarter After Exit	\$7,625	125.00	\$6,100	\$7,065.00	159.48	\$7,001	158.04	\$6,936	156.57	\$4,430
Employed 4th Qtr After Exit	75.00	78.95	95.00	75.00	108.70	70.00	101.45	75.00	108.70	69.00
Credential Attainment Rate	77.80	101.70	76.50	87.50	108.43	87.00	107.81	81.80	101.36	80.70
Measurable Skill Gains	66.70	121.27	55.00	61.90	91.03	66.70	98.09	72.20	106.18	68.00
Wagner Peyser:										
Employed 2nd Qtr After Exit	62.50	83.33	75.00	64.50	99.23	63.60	97.85	69.00	106.15	65.00
Median Wage 2nd Quarter After Exit	\$6,930	126.00	\$5,500	\$7,079.00	118.97	\$6,768.00	113.75	\$7,773	130.63	\$5,950
Employed 4th Qtr After Exit	62.60	86.94	72.00	64.50	101.57	61.00	96.06	67.30	105.98	63.50

Not Met (less than 90% of negotiated)
Met (90-100% of negotiated)
Exceeded (greater than 100% of negotiated)

Local Workforce Development Board	Q3 Total (%)
01 - CareerSource Escarosa	93.09
02 - CareerSource Okaloosa Walton	83.77
03 - CareerSource Chipola	97.45
04 - CareerSource Gulf Coast	87.32
05 - CareerSource Capital Region	88.62
06 - CareerSource North Florida	90.76
07 - CareerSource Florida Crown	84.15
08 - CareerSource Northeast Florida	99.33
09 - CareerSource North Central Florida	84.61
10 - CareerSource Citrus Levy Marion	91.56
11 - CareerSource Flagler Volusia	101.60
12 - CareerSource Central Florida	95.30
13 - CareerSource Brevard	84.88
14 - CareerSource Pinellas	91.61
15 - CareerSource Tampa Bay	95.44
16 - CareerSource Pasco Hernando	92.03
17 - CareerSource Polk	93.90
18 - CareerSource Suncoast	85.45
19 - CareerSource Heartland	95.56
20 - CareerSource Research Coast	87.75
21 - CareerSource Palm Beach County	91.29
22 - CareerSource Broward	93.54
23 - CareerSource South Florida	94.80
24 - CareerSource Southwest Florida	92.92

Metric	Metric Category	Weight	Numerator	Denominator	Rate (%)	YOY Rate Difference	Target (%)	Target Met ¹ (%)	Weighted Performance ² (%)
1. Participants with Increased Earnings	Employment and Training Services, Self-Sufficiency	0.25	1,227	2,520	48.69	-	45.00	100.00	25.00
2. Reduction in Public Assistance	Employment and Training Services, Self-Sufficiency	0.25	631	1,249	50.52	-	35.00	100.00	25.00
3. Employment and Training Outcomes	Employment and Training Services	0.20	15	18	83.33	-	100.00	83.33	16.67
4. Participants in Work-Related Training	Training Services	0.10	307	2,285	13.44	-	25.00	53.76	5.38
5. Continued Repeat Business	Business Services	0.05	615	3,593	17.12	-	35.00	48.91	2.45
6. Year-Over-Year Business Penetration	Business Services	0.05	-	-	-	-2.94	100.00	60.00	3.00
PY 2021-2022 Business Penetration		-	1,368	13,187	10.37	-	-	-	-
PY 2022-2023 Business Penetration		-	1,023	13,770	7.43	-	-	-	-
7. Completion-to-Funding Ratio	Employment and Training Services	0.10	2.15	2.70	79.63	-	100.00	79.63	7.96
Exiters: Local Board (N) / Statewide (D)		-	1,717	79,844	2.15	-	-	-	-
Budget: Local Board (N) / Statewide (D)		-	\$4,262,617	\$157,813,605	2.70	-	-	-	-
Extra Credit: Serving Individuals on Public Assistance	Employment and Training Services, Self-Sufficiency	Up to 0.05 points	924	2,422	38.15	-	-	-	0.00
								TOTAL	85.45

Data as of: 3/31/2023



COMMITTEE REPORTS

Nominating Committee

CAREERSOURCE SUNCOAST
Nominating Committee
Summary Report

Background Information:

The CareerSource Suncoast bylaws outline the process in which Board officers are nominated, appointed, and installed.

Section 5.3 – *Officer Nominating Committee* states: The Nominating Committee shall be appointed by the Chair, in consultation with the President/CEO. The Nominating Committee shall accept recommendations from the Board in assembling a slate of officers. The Nominating Committee will recommend to the full Board a slate of officers to serve on the Executive Committee. At the discretion of the Executive Committee, an At-Large Member may also be proposed to serve as an Officer.

Section 5.4 - *Elections* states: The Chair, Chair-Elect and Treasurer of the Executive Committee shall provide the confirmed slate to be confirmed annually by the Board at the September Annual Board meeting, at which the recommended and confirmed officers will be installed.

Summary Nominations:

The Ad-hoc Nominating Committee met on August 16, 2023. Ad-hoc Nominating Committee members included: Christy Cardillo - Chair, Jim Bos, and Dr. Tim Novak. The committee discussed the slate of officers and unanimously agreed to present the following nominations to the Board of Directors.

- Program Year 2023-2024 slate of officers beginning September 2023
 - Chairman of the Board: Eric Troyer, Kerkering Barberio, CPA
 - Chair Elect: David Kraft, Vision Consulting Group
 - Treasurer: Lisa Eding, Teak Decking Systems

Nominations will be taken from the floor at the September 28, 2023, Board meeting. If there are no nominations from the floor, a motion will be requested to approve the Nominating Committee's recommended Slate of Officers for PY 2023-2024.

Respectfully,

Christy Cardillo

Chair Ad-Hoc Nominating Committee



Kathy Bouchard
VP/CTO



Robin Dawson
VP/CFAO



Anthony Gagliano
VP/COO