



**Executive Committee Meeting**

Thursday, August 10, 2023 - 8:00 a.m. to 9:30 a.m.

Location: Microsoft Teams

**This is a virtual or call-in meeting only**

[Join Microsoft Teams Meeting](#)

Call-in 1-786-600-3104

Conference ID: 819 592 380#

**AGENDA**

**Call to Order – Eric Troyer, Chair**

**Action Items – Eric Troyer, Chair**

- Approval of June 08, 2023 Executive Committee Meeting Minutes

**CEO Report – Joshua Matlock**

**Staff Reports**

- Robin Dawson
- Anthony Gagliano

**Public Comments/Closing Remarks – Eric Troyer, Chair**

**Adjournment – Eric Troyer, Chair**

**Next Executive Committee Meeting is September 14, 2023**

***Location: Virtual Teams Meeting Only***

**CareerSource Suncoast**  
**Combined Executive and Finance & Performance Committee**  
**Meeting Minutes**  
 Teams Virtual Meeting  
 Thursday, June 8, 2023  
 8:00 a.m.

<b>Absent Present</b>	<b><u>Committee Members</u></b>
P*	Eric Troyer, CPA, Kerkering, Barberio & Company
P*	Christy Cardillo, Partner, Carr, Riggs & Ingram, LLC
P*	David Kraft, Vision Consulting Group
P*	Sharon Hillstrom, Bradenton Area Economic Development Corporation
A	Lisa Eding, Teakdecking Systems
A	Peter Hayes, Tandem Construction
P*	Jim Bos, MJB Group
*	Virtual
	Staff Present: Josh Matlock*, Robin Dawson*, Anthony Gagliano*, Christina Witt*, Linda Benedict*, James Disbro*, Michael Meerman*, Karima Habity*, Chet Filanowski*

**I. Call to Order**

Eric Troyer, Chair, called the meeting to order at 8:00 a.m., attendance was recorded, and quorum established

**II. Action Items**

**Approval of May 11 2023 , Executive Committee Meeting Minutes**

Eric Troyer asked for a motion to approve the May 11, 2023 Executive Committee meeting minutes.

Motion: David Kraft            Second: Christy Cardillo

The motion passed unanimously.

**Approval of May 4, 2023 Finance and Performance Committee Meeting Minutes**

Eric Troyer asked for a motion to approve the May 4, 2023 Finance and Performance Committee meeting minutes.

Motion: Christy Cardillo            Second: Sharon Hillstrom

The motion passed unanimously.

**Approval of PY2023-2024 Budget**

Joshua Matlock introduced the Budget.

Robin Dawson presented the PY2023-2024 Budget for approval. The budget was provided in the meeting agenda materials located on the CSS website at [Agendas and Minutes - CareerSource Suncoast](#).

Kathy Bouchard provided an overview of salaries range adjustments and fringe benefits offered for PY2023-2024.

Eric Troyer asked for a motion to approve the PY2023-2024 budget.

Motion: Christy Cardillo            Second: Sharon Hillstrom

The motion passed unanimously.

### III. CEO Report – Joshua Matlock

Updates provided on CareerSource Florida (CSF) Board meeting. The CSF annual budget was approved. CSF's priority focus for the upcoming year will be on the three pillars of the REACH act: alignment and consolidation, system improvements, and regional planning.

CSS will be receiving funding from Casey DeSantis's HOPE Florida initiative. The initiative is a partnership with local workforce boards and DCF working with at risk families and youth connecting them to resources in the community.

A discussion on regional planning was conducted. Regional planning options include CSS planning with CareerSource Heartland and CareerSource Southwest Florida or with CareerSource Tampa, Pinellas, and Pasco. Continued discussion will be held with the full Board of Directors. CSS will include the regional planning in the upcoming strategic planning.

### IV. Staff Reports

#### Anthony Gaigliano

On Monday, the [CEO Platform for Success program](#) graduated another class. Board member Heather Kasten presented nine (9) graduates with memberships to the Sarasota Chamber of Commerce. Businesses from the class included: project management, flower delivery services to senior living facilities, consultants, car services, etc.

Hurricane Ian continues to provide temporary employment opportunities with twenty (20) clients working right now and will continue adding more with \$494,000 in agreements for those 20 clients continued temporary employment.

The Summer Youth Employment Program had ninety-three (93) students attend the job skills training program held at State College of Florida's (SCF) 26 West Center. Seventy-three (73) students attended the job fair with more than twenty (20) employers hiring for summer employment. On Monday, seventy-six (76) students started their summer jobs with 11 more awaiting results from background checks before beginning employment.

James Disbro and Diane Seavers are working on the [Apprenticeship Accelerator event](#) at the SCF Lakewood Ranch campus. The event will educate the community and employers on the benefits of engaging with apprenticeship programs.

### V. Public Comment/Closing Remarks – Eric Troyer, Chair

None

### VI. Adjournment – Eric Troyer, Chair

The next meeting is scheduled for July 13, 2023

There being no further business, Eric Troyer adjourned the meeting at 9:04 a.m.

Respectfully submitted,



[Joshua Matlock \(Jul 18, 2023 08:17 EDT\)](#)

Josh Matlock  
President & CEO