

**CareerSource Suncoast
Board Meeting Minutes**

Virtual TEAMS Meeting & In-person at 3660 N. Washington Blvd., Sarasota, FL
Thursday March 23, 2023
8:00 A.M.

I. Call to Order

Eric Troyer, Chair, called the meeting to order at 8:01 a.m., roll call was performed, quorum confirmed.

II. Action Items

Consent Agenda

- Approval of January 26, 2023, Board Meeting Minutes.
- Approval of CSS Board Policy # 18-22 Eligible Training Providers List

Eric Troyer asked for a motion to approve the Consent Agenda.

Motion: Jim Boss Second: Lisa Eding

The motion passed unanimously.

Related Party Approvals

- Approval of Related Party Agreements for Boys & Girls Club of Manatee County for PY2023/2024 not to exceed \$25,000.

Eric Troyer asked for a motion to approve the related party agreements.

Motion: Allison Imre Second: Lisa Eding
Abstain: Roscelyn Guenther, Sharon Hillstrom, Doug Wagner, and Jamie Kahns

The motion passed unanimously.

- Approval of Related Party Agreements for Sun Hydraulics Corporation for PY2023/2024 not to exceed \$25,000.

Eric Troyer asked for a motion to approve the related party agreements.

Motion: David Kraft Second: Ron Dipillo
Abstain: Shaun Polasky

The motion passed unanimously.

- Approval of Related Party Agreements for Boys & Girls Club of Sarasota County for PY2022/2023 not to exceed \$9,995 and PY2023/2024 not to exceed \$25,000.

Eric Troyer asked for a motion to approve the related party agreements.

Motion: Dr. Deborah Hawkes Second: Lisa Eding
Abstain: Roscelyn Guenther and Jamie Kahns

The motion passed unanimously.

III. CEO Report

Josh provided an overview of the results of the Ernst and Young (EY) regional alignment study. EY provided three recommendations to CareerSource Florida (CSF) for realignment of the twenty-four (24) workforce boards. The first option was a reduction to 21 boards, the second option was a reduction to 19 boards and the third option was a reduction to 16 boards. CSF Board of Directors voted on the recommendation to consolidate and realign to 21 boards. In all three options, CareerSource Suncoast (CSS) remained untouched. The consolidation is with the Governor's office currently and will then need to be signed off by the U.S. Department of Labor and the Chief Local Elected officials.

An update to the Bradenton office relocation was provided. CSS is currently working with the Early Learning Coalition of Manatee County for a sublease of its Palmetto location. The cost of the space is significantly lower than the other locations previously shared with the Board. The location has additional mandated partners in the same location such as Vocational Rehabilitation and Division of Blind Services. The floor plan for the space was shared.

The U.S. Department of Labor has approved a waiver for the state of Florida to allow for an increase from 25% to 50% of youth funding on In-School youth. DEO is working on a policy for implementing the waiver.

DEO is anticipating having a draft budget allocation released in the next week to begin drafting an operating budget for next program year. Additionally, DEO is behind on the performance presentations, and it is anticipated that CSS will be having that completed at the upcoming Board meetings within this program year.

IV. Other Board Business

Eric Troyer notified the committee that the following Board Members have resigned.

- Pranov Mayor- Star Student with the Boys and Girls Club.
 - Representing a workforce organization addressing the employment and training/education needs of eligible youth.
- Christine Clyne – Life Star Living, LLC
 - Representing a Business Sector
- Jamie Kahns- Bank of America
 - Representing a Business Sector

Mandatory Annual Refresher Training for Board Members was conducted and presented by CSS Leadership Team.

V. Staff Reports

Kathy Bouchard, V.P./Chief Talent Officer

CSS is currently planning the upcoming staff retreat on Friday, March 24th. The retreat will include a trainer focusing on customer service, next quarter focus points, and the Humanocracy principle of openness.

The Covid-19 grant is ending March 31, 2023. The grant served 111 clients in temporary employment and provided seven clients with scholarships.

Robin Dawson, V.P./Chief Financial and Administrative Officer

Funding allocations for the next fiscal year are expected to be coming soon, and a new budget will be drafted for Board review and approval.

The interlocal agreement is in process of approval with both Manatee and Sarasota Counties.

The comment period has ended for the Direct Service provider extension. This is completed every three years and submitted to DEO and CareerSource Florida for us to continue providing direct services. The ability to provide direct services has resulted in a cost savings of \$1.3 million that would have otherwise been contract with a service provider.

Anthony Gagliano, V.P./Chief Operating Officer

This summer, CSS is anticipating serving eighty (80) youth in the TANF Summer Youth Employment Program. Alicia Cruz-Otero, the Youth Development Manager, has her team already working with students to enroll them and prepare for the summer employment when school ends in May. There are already thirteen (13) in the pipeline after just opening the application.

Hurricane Ian grant work continues to move forward, with nearly \$100,000 expended in temporary employment wages. There have been sixteen clients enrolled, with seven clients placed in temporary employment. One of the clients was a disabled Veteran placed at the United Way, assisting with recovery efforts and providing humanitarian aid.

This program year, CSS has provided more than \$700,000 in either scholarship, training dollars and client wages.

Michael and Patrick just finished the 30th cohort of the CEO Platform for Success program and will be gearing up to launch the next session starting on Monday, March 27, 2023.

Chet, CSS IT Director, will be demonstrating the new Artificial Intelligence (AI) technology at an upcoming Board meeting once the implementation is underway. The AI will assist with document verification and processing applications to streamline processes for clients and Career Coaches.

The DEO monitoring preliminary summary has been received. There were no findings in Welfare Transition, Youth or Special Projects. Special recognition to Karima, Linda, Michelle, Deborah and the project coordinators for continuing to improve those programs. The final report is anticipated to be received in September of this year.

James Disbro and Diane Seavers continue to work in expanding apprenticeship throughout the region. They have been working with multiple employers, one of them being King Plastics discussing the development of a manufacturing electrical work apprenticeship program. CSS continues to be a leader in the state with the development of apprenticeship programs and expansion.

VI. Public Comment/Closing Remarks – Eric Troyer, Chair

Ron DiPillo thanked the CSS leadership and support team for all of their work and customer service.

Doug Wagner commented on the support of the ELC/Manatee County location.

Eric Troyer commented on re-alignment and CareerSource Suncoast not being consolidated with any other regions.

VII. Adjournment – Eric Troyer, Chair

Meeting was adjourned at 9:11 am

Next Board of Directors Meeting is May 25, 2023
Location 3660 N. Washington Blvd, Sarasota, FL

CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE

Absent Present	Board Member
P	Jim Bos, MBJ Group
P*	Ashley Brown, Women’s Resource Center
A	Christy Cardillo, Carr, Riggs & Ingram, LLC.
P*	Jackie Dezelski, Manatee Chamber of Commerce
P	Ron DiPillo, Sarasota County Schools
P	Lisa Eding, Teak Decking Systems
A	Luis Font, LIUNA, Laborers International Union
P*	Roscelyn Guenther, Boys & Girls Club of Sarasota County
P*	Peter Hayes, Tandem Construction
P*	Sharon Hillstrom, Bradenton Area Economic Development Corporation
P*	William Zack Holland, Local 123 Plumbers and Pipefitters Union
P*	Allison Imre, Grapevine Communications
P*	Jamie Kahns, Bank of America
P*	Heather Kasten, Sarasota Chamber of Commerce
P	David Kraft, Vision Consulting Group
P*	Tim Novak, LECOM
P*	Ericka Randall, Vocational Rehabilitation
P*	Ronald Serpliss, State College of Florida
P*	Walter Spikes, Coldwell Banker Realty
P	Eric Troyer, Kerkering Barberio & Company
P	Doug Wagner, Manatee County School Board
P*	Ken Waters, Sarasota Housing Authority
P	Shaun Polasky, Helios Technologies
P*	Deborah Hawkes, CAN Community Health
	Staff Present: Josh Matlock, Robin Dawson, Kathy Bouchard, Anthony Gagliano, Karima Habity*, Linda Benedict, Michael Meerman, Christina Witt, Michelle Snyder*, James Disbro, Chet Filanowski*, Cody Soler
P*	Commissioner George Kruse
P*	Commissioner Joe Neunder

24 Board Members – 22 present, 2 absent

Respectfully submitted,

Joshua Matlock

[Joshua Matlock \(Apr 5, 2023 07:39 EDT\)](#)

Josh Matlock
 President & CEO