



#### IV. CEO Report

CEO & President Joshua Matlock provided an update on leadership changes. Governor Ron DeSantis announced Meredith Ivey as the acting Secretary of the Department of Economic Opportunity (DEO). She was formerly the Chief of Staff at DEO.

Michelle Dennard, the president/CEO of CareerSource Florida (CSF) has resigned effective January 31, 2023. Adrienne Johnston has been appointed as the new President/CEO of CSF. Ms. Johnston has been with DEO for seven (7) years as the State economist and most recently was the Deputy Director of DEO's Workforce Services Division.

In February, CSF and the Florida Workforce Development Association (FWDA) will be having their Board meetings in Tallahassee. Mr. Matlock and VP/COO Anthony Gagliano will be attending the meetings. CSF will be announcing the results of the REACH act re-alignment survey from Ernst & Young (EY). CSF has shared that there will be some options presented to the Local Workforce Development Boards for re-alignment at a February 7<sup>th</sup> meeting. The final vote for consolidation will be conducted at the CSF Board meeting on February 23, 2023.

The CSF quarterly letter grades update was provided. CSS overall letter grade has improved to a B grade at 86.1. CSS now has a good understanding of the letter grade methodology after attending a technical assistance webinar for all regions in January. The CSF [website for the letter grades](#) will be sent to the Board of Directors.

#### V. Other Board Business

##### **One-Stop Operator Report**

CSS One-Stop Operator, Dr. Ron Natale of Educational Management & Services FI. LLC, provided the semi-annual One-Stop Operator report to the Board. Dr. Natale highlighted the quarterly mandated partner meeting's agenda, the meeting satisfaction survey, the infrastructure funding quarterly report process, the Crosswalk agency-to-agency referral system and recommendations to CSS.

Dr. Natale recommended CSS hold an annual awards dinner, reception or luncheon to celebrate client accomplishments. Awards could be given to clients enrolled in CSS programs.

#### VI. Staff Reports

##### **Kathy Bouchard, V.P./Chief Talent Officer**

A staff retreat was held in December. The work session focused on letter grades, performance and the principles of the book, Humanocracy. The staff engagement progress poll was conducted at the retreat. There were some areas that went down and some that showed improvement. The organization is continuing to feel the impact of a reduction in staff with 12 fewer employees this program year.

The Fostering Opioid recovery grant is offering a [Human Resource training](#) to local employers. The training provides training to assist employers in identifying drug use in the workplace. The training provides CEUs through SHRM. The flyer for the training will be shared with the board.

The Covid-19 grant has been offered an extension through June 30, 2023. The grant was originally scheduled to end on March 31, 2023. The Covid-19 grant assists clients with temporary employment and has assisted several Ticket-to-Work (TTW) clients, introducing them back into the workforce.

CSS currently has 106 TTW clients, with forty nine (49) currently working. Of those 49, eight (8) are working under the Covid-19 grant.

CSS was awarded \$338,000 for a Non-Custodial Parent Employment Grant. The Non-Custodial Parent Employment grant is a short-term grant of only six (6) months. The grant objective is placing non-custodial parents into employment or into a better paying job so that they can pay their child support timely and in full. There is currently a position open for a Grant Coordinator to oversee the grant.

**Robin Dawson, V.P./Chief Financial and Administrative Officer**

Due to the current expenditure rate, CSS was awarded an additional \$250,000 in Temporary Assistance for Needy Family funds. These funds will be used for the Summer Youth Employment Program.

The Interlocal agreement process has begun with Manatee and Sarasota Counties. The agreement is currently with each county's attorney for review. The Interlocal agreement changes were required from DEO to include CSS as the designated fiscal agent for the region, as well as some additional administrative changes to align with Board membership and the approved CSS Bylaws.

There is a Finance and Performance Committee meeting this month on January 31, 2023. The committee will be discussing policy language regarding the use of non-federal funds.

CSS was asked to submit a revised budget of \$400,000 to DEO for WIOA state set-aside funds. The funds will be used for client training.

New office locations options for the Bradenton office were shared with the Board. There were four locations shared as options being considered. Two of the locations would require full buildouts, and CSS may need to find a temporary location until the buildout is completed. Temporary options are being looked at if needed.

**Anthony Gagliano, V.P./Chief Operating Officer**

The monthly internal monitoring report was provided in the meeting agenda packet. The full report was provided for review. There were fourteen (14) findings. The responses provided in the report will show that most of the findings were corrected, or they did not result in any eligibility issues.

The CSS Performance Dashboard, [located on the CSS website](#) was reviewed, showing the PY 2022/23 Quarter 2 performance metrics. The dashboard shows metrics on Career Services, Occupational Skills and On-the-Job Training Services, Apprenticeships and Employer services.

The video for the [2<sup>nd</sup> annual eRising Conference](#) from November was shared with the Committee to highlight the work that is being done around entrepreneurship.

A CSS client won [FloridaMakes apprentice of the Year](#). The award recipient is a Tool and Die maker at PGT and a Suncoast Technical College graduate, who went through the CSS sponsored apprenticeship program. A video of the client speaking about his experience with the CSS apprenticeship program and PGT was presented.

**VII. Public Comment/Closing Remarks – Eric Troyer, Chair**

Jim Bos requested an explanation on the services offered on the Hurricane Ian grant. An overview of the grant was provided.

Eric Troyer provided closing remarks on the re-alignment and consolidation of the boards.

**VIII. Adjournment – Eric Troyer, Chair**

Meeting was adjourned at 9:17 am

**Next Board of Directors Meeting is March 23, 2023**  
**Location 3660 N. Washington Blvd, Sarasota, FL**

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## CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE

Absent Present	Board Member
P	Jim Bos, President, MJB Group
P*	Ashley Brown, President, Women's Resource Center
P*	Christy Cardillo, CPA Tax Manager/Partner, Carr, Riggs & Ingram, LLC.
A	Christine Clyne, HR Director, Lifestar Living LLC
P*	Jackie Dezelski, President, Manatee Chamber of Commerce
P	Ron DiPillo, Executive Director, Sarasota County Schools
P	Lisa Eding, Teak Decking Systems
P	Luis Font, LIUNA, Laborers International Union
P	Roscelyn Guenther, Boys & Girls Club of Sarasota County
A	Peter Hayes, President, Tandem Construction
P*	Sharon Hillstrom, President/CEO, Bradenton Area Economic Development Corporation
P	William Zack Holland, Local 123 Plumbers and Pipefitters Union
P*	Allison Imre, Grapevine Communications
A	Jamie Kahns, Marketing Manager, Bank of America
P*	Heather Kasten, President, Sarasota Chamber of Commerce
A	Pranav Mayor, Star Student, Pine View High School
P	David Kraft, Founder, Vision Consulting Group
P*	Tim Novak, Dean, LECOM
P*	Ericka Randall, Supervisor, Vocational Rehabilitation
P*	Ronald Serpliss, State College of Florida
A	Walter Spikes, Realtor, Bright Realty
P	Eric Troyer, CPA/Partner, Kerkering Barberio & Company
P*	Doug Wagner, Deputy Superintendent, Manatee County School Board
P*	Ken Waters, VP, Residential Services, Sarasota Housing Authority
P	Shaun Polasky, VP People Operations, Helios Technologies
A	Deborah Hawkes, COO, CAN Community Health
	Staff Present: Josh Matlock, Robin Dawson, Kathy Bouchard, Anthony Gagliano, Karima Habity*, Linda Benedict, Michael Meerman, Christina Witt, Michelle Snyder*, James Disbro*
P*	Commissioner George Kruse
P	Commissioner Joe Neunder

26 Board Members – 20 present, 06 absent

**Respectfully submitted,**

*Joshua Matlock*

[Joshua Matlock \(Jan 30, 2023 09:20 EST\)](#)

Josh Matlock  
 President & CEO