

**CAREERSOURCE SUNCOAST
BOARD MEETING MINUTES**

Virtual TEAMS Meeting and in person at
3660 N. Washington Blvd., Sarasota, FL 34234
Thursday May 26, 2022
8:00 A.M.

Call to Order

Eric Troyer, Chair, called the meeting to order at 8:02 a.m., roll call was performed and a quorum was established.

Chair Troyer introduced new board member Pranav Mayor. Mr. Mayor is a STAR student and attends a local high school. Roscelyn Guenther gave a bio on Pranav and his involvement with the Boys and Girls Club of Sarasota and DeSoto Counties. Chair Troyer welcomed Lisa Eding on her re-appointment since joining Teakdecking Systems.

Action Items – Eric Troyer, Chair, Partner, Kerkering Barberio & Co.

Approval of March 24, 2022 Board Meeting Minutes

Eric Troyer, Chair, asked for a motion to approve the March 24, 2022 meeting minutes.

Motion: Lisa Eding **Second:** Ron DiPillo
Eric Troyer, Chair, called for a vote; the motion passed unanimously.

Approval of Sarasota County Voluntary Interim Placement-Enhanced Recovery (VIP-ER) Resolution

CareerSource Suncoast VP/COO Anthony Gagliano reported on the VIP-ER program, where we will work with several other agencies for job placement of individuals in recovery from substance abuse.

A motion was made to approve the attached resolution that allows us to enter into an agreement with Sarasota County Government for the VI-PER program.

Motion: Lisa Eding **Second:** David Kraft
Eric Troyer, Chair, called for a vote; the motion passed.

Approval Program Budget Mod #2 for Year 21/22

CareerSource Suncoast VP/Chief Financial and Administrative Officer Robin Dawson presented budget mod #2 that requests a transfer \$24,200 from the salary and fringe benefit line item to add \$7,200 to the accounting line item and \$17,000 to the travel & meetings line item.

A motion was made to approve budget modification #2 for PY 21-22

Motion: Lisa Eding **Second:** David Kraft
Eric Troyer, Chair, called for a vote; the motion passed.

2. A motion for the Board of Directors to approve the Related Party agreements for PY 2022/2023 with **Manatee County School Board-Manatee Technical College** for a maximum of \$150,000.

Motion: Lisa Eding **Second:** Ashley Brown **Abstain:** Doug Wagner, Jamie Kahns
Peter Hayes

Eric Troyer, Chair, called for a vote; the motion passed unanimously.

3. A motion for the Board of Directors to approve the Related Party agreements for PY 2022/2023 with **State College of Florida** for a maximum of \$175,000.

Motion: Lisa Eding **Second:** David Kraft **Abstain:** Terri Clark, Peter Hayes

Eric Troyer, Chair, called for a vote; the motion passed unanimously.

4. A motion for the Board of Directors to approve the Related Party agreements for PY 2021/2022 at a maximum of \$9,995 and PY 2022/2023 at a maximum of \$25,000 with the **Boys and Girls Clubs of Manatee County**.

Motion: Dr. Tim Novak **Second:** Lisa Eding **Abstain:** Roscelyn Guenther, Jamie Kahns

Eric Troyer, Chair, called for a vote; the motion passed unanimously.

5. A motion for the Board of Directors to approve the Related Party agreements for PY 2021/2022 at a maximum of \$9,995 and PY 2022/2023 at a maximum of \$25,000 with the **Boys and Girls Clubs of Sarasota County**.

Motion: Ron DiPillo **Second:** Lisa Eding **Abstain:** Roscelyn Guenther, Jamie Kahns

Eric Troyer, Chair, called for a vote; the motion passed unanimously.

6. A motion for the Board of Directors to approve the Related Party agreements for PY 2021/2022 at a maximum of \$9,995 and PY 2022/2023 at a maximum of \$25,000 with the **Sarasota County Housing Authority**.

Motion: Peter Hayes **Second:** Rick Mosholder **Abstain:** Ken Waters

Eric Troyer, Chair, called for a vote; the motion passed unanimously.

7. A motion for the Board of Directors to approve the Related Party agreement for PY 2022/2023 with the **Manatee Chamber Foundation** for a maximum of \$20,000.

Motion: Ron DiPillo **Second:** Dr. Tim Novak **Abstain:** Jacki Dezelski, Jamie Kahns,
Peter Hayes, Doug Wagner

Eric Troyer, Chair, called for a vote; the motion passed unanimously.

8. A motion for the Board of Directors to approve the Related Party agreement for PY 2022/2023 with the **Bradenton Area Economic Development Corp.** for a maximum of \$20,000.

Motion: Lisa Eding **Second:** David Kraft **Abstain:** Jamie Kahns, Peter Hayes, Dr. Tim
Novak, Jacki Dezelski, Doug Wagner

Eric Troyer, Chair, called for a vote; the motion passed unanimously.

OTHER BOARD BUSINESS

Chair Troyer announced the resignation of Mr. Rick Mosholder. Mr. Mosholder has been on the board since 2015. Mr. Troyer thanked him for his expertise and commitment to CareerSource Suncoast.

COMMITTEE REPORTS

Mrs. Dawson reported that the Finance and Performance Committee met on May 4, 2022 and reviewed the budget mod #2 for PY 21-22. The Budget to Expenditure Report for period ending March 31, 2022 was reviewed and discussed. The overall burn rate for the period was 68%. Expenditure requirements were presented with the following information.

- Admin expenditure rate – 8.62%; maximum allowed 10%
- Individual training accounts (ITA) – 34.25%; minimum requirement 30%
- Youth paid internships – 22.22% minimum requirement 20%
- Youth out of school expenditures – 98.17% minimum requirement 75%

DEO Financial & Programmatic Monitoring for PY 21-22 – DEO has completed the financial portion and we are waiting for them finalize the programmatic portion and issue a report. We will share the report with board as soon as we have received the report.

STAFF REPORTS

Mrs. Dawson reminded board members that FL Commission on Ethics - Form 1 will be emailed from soon and each member is required to submit prior to July 1st of each year. Ms. Dawson also presented the funding allocations for PY 22-23 for our region. These allocations are based on unemployment rates in our area.

Kathy Bouchard reported on the current increase of our medical renewal, the increase started at 47% but with negotiations we are now at 37%. We will be presenting options to staff on changes to the plans. Our benefit rate is estimated at 36.2% for PY 22-23.

Mr. Gagliano reported our IT program under Director Chet Filanowski has made our application process for our summer youth program entirely electronic. This process will save a lot of time (and paper) in getting clients in to have to sign all documents. He reported on the status of several grants in process and some we are working on. We have the Commercial Driving License program from FleetForce on campus at SCF in place as there is a lot of demand for this occupation. We have expended \$159,000 so far in scholarships for 25 individuals in this program. We have a [second chance job fair](#) on June 15th. The 6th annual [State of Talent Conference](#) was yesterday, May 25, 2022 and was well attended.

Christina Witt reported on the youth program. Our goal was to assist 60 youths in the summer employment program, and we will exceed our goal with 70 eligible youths interested in the program. We had a job fair in Sarasota and every student left with a job offer. Another job fair for youth will be in Bradenton next week and we also expect them all to leave with a job offer.

CareerSource Suncoast President and CEO Josh Matlock reported on the [REACH Act](#), which includes a letter grade for each board on performance. The draft proposal had four (4) areas of performance and each has a weighted percentage: Employer Services 20%; Training Services 25%; Business services 30% broken down into several categories; and Economic Self Sufficiency 25%.


Mr. Matlock also discussed the possibility of combining regions. We should learn more at next month's [CareerSource Florida meetings](#). Mr. Matlock informed the board of Tracey Barta's retirement, so this will be her last board meeting.

PUBLIC COMMENTS: There were no public comments.

Next Meeting and Adjournment

Chair Troyer informed the Board that the next Board meeting will be on June 23, 2022. The meeting adjourned at 9:17 a.m.

Respectfully submitted,



Joshua Matlock (Jun 1, 2022 15:56 EDT)

Josh Matlock
President, CEO

CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE

Absent Present	Board Member
A	Jim Bos, President, MBJ Group
P	Ashley Brown, President, Women’s Resource Center
P	Christy Cardillo, CPA Tax Manager/Partner, Carr, Riggs & Ingram, LLC.
P	Terri Clark, Dean of Lifelong Learning, State College of Florida
A	Christine Clyne, HR Director, Lifestar Living LLC
P	Jackie Dezelski, President, Manatee Chamber of Commerce
P	Ron DiPillo, Executive Director, Sarasota County Schools
P	Lisa Eding, Teakdecking Systems
P	Luis Font, LIUNA, Laborers International Union
P	Roscelyn Guenther, Boys & Girls Club of Sarasota County
P	Peter Hayes, President, Tandem Construction
A	Sharon Hillstrom, President/CEO, Bradenton Area Economic Development Corporation
P	William Zack Holland, Local 123 Plumbers and Pipefitters Union
P	Jamie Kahns, Marketing Manager, Bank of America
P	Heather Kasten, President, Sarasota Chamber of Commerce
P	Pranav Mayor
P	David Kraft, Founder, Vision Consulting Group
P	Rick Mosholder, Director, Human Resources, Hoveround
P	Tim Novak, Dean, LECOM
P	Ericka Randall, Supervisor, Vocational Rehabilitation
A	Walter Spikes, Realtor, Bright Realty
P	Eric Troyer, CPA/Partner, Kerkering Barberio & Company
P	Doug Wagner, Deputy Superintendent, Manatee County School Board
P	Ken Waters, VP, Residential Services, Sarasota Housing Authority
	Staff Present; Josh Matlock, Robin Dawson, Kathy Bouchard, Anthony Gagliano, James Disbro, Tracey Barta, Karima Habity, Linda Benedict, Michael Meerman, Christina Witt, Cody Soler, Jaden Bone, Diane Seavers_____
A	Commissioner George Kruse
P	Commissioner Christian Zeigler

24 Board Members – 20 present at this meeting, 4 absent,