

**CAREERSOURCE SUNCOAST
EXECUTIVE COMMITTEE MEETING**

3660 North Washington Blvd
Sarasota, FL
Thursday, March 10, 2022
8:00 a.m.

Absent Present	<u>Committee Members</u>
P	Eric Troyer, CPA, Partner, Kerkering Barberio & Company
P	Christy Cardillo, CPA, Partner, Carr, Riggs & Ingram, LLC.
P	David Kraft, President, Vision Consulting Group
A	Rick Mosholder, Human Resource Director, Hoveround Corporation
A	Sharon Hillstrom, President/CEO, Bradenton Area Economic Development Corporation
A	Walter Spikes, Coldwell Banker Realty
P	Peter Hayes, President, Tandem Construction
	Staff Present, Josh Matlock, Robin Dawson, Kathy Bouchard, Anthony Gagliano, James Disbro, Linda Benedict, Michael Meerman, Karima Habity, Robert Jones, Christina Witt, Tracey Barta

I. Call to Order

Eric Troyer, Chair, called the meeting to order at 8:00 a.m. asked for roll call and attendance recorded.

II. Legislative Update- Marti Coley, PinPoint Results

Marty Coley provided an update regarding the recent legislative sessions on the Department of Economic Opportunity(DEO) budget. The session passed a provision that 25% of DEO funding would be held in reserves until DEO completed and released the Request for Procurement for the IT project of a statewide portal. This decision does impact the Local Workforce Boards. Budget line items impacted include Temporary Assistance for Needy Families, Reemployment Assistance, and Workforce Innovation and Opportunity Act funding. The budget was completed and accepted by the Senate. If DEO is able to complete the project on time, then the 25% will not be withheld. The Chief Finance Officer of DEO assured Marty Coley it will be done on time, by August.

III. Action Items

Approval of February 10, 2022 Executive Meeting Minutes

Mr. Troyer asked for a motion to approve the February 10th, 2022 meeting minutes.

Motion: Christy Cardillo

Second: Peter Hayes

The motion to approve the minutes passed unanimously.

Approval of Policies

- #13-21 Disaster Recovery Dislocated Worker Grants Policy
- #14-21 - Priority of Service Policy

Motion: Christy Cardillo **Second:** Peter Hayes

The motion to approve the policies passed unanimously.

Approval of Revised CareerSource Suncoast Bylaws

Motion: David Kraft **Second:** Christy Cardillo

The motion to approve the revised bylaws passed unanimously.

IV. Staff Reports

Robin Dawson, V.P./Chief Financial and Administrative Officer

Next full board an action item will be presented Board approval to request for 92% of funding to be transferred from Dislocated Worker funds to Adult funding. In September of 2021, DEO made it mandatory for

a formal request to move DW to Adult if over 25%. Discussion regarding the 25% of DEO funding took place regarding how that impacts CSS.

Kathy Bouchard, V.P./Chief Talent Officer

Working on updating Employee Handbook.

CSS is fully staffed now with the hiring of three career coaches, and two talent consultants.

CSS will be completing an evaluation of compensation.

Anthony Gagliano, V.P./Chief Operating Officer

Provided a performance update for PY 21-22 first two quarters. DEO will be here for the full Board meeting on March 24th to give the annual performance update from last PY20-21. Anthony compared the performance against the state. All metrics meet or exceed in comparison to the State's. Credential attainment has been a low number. The current CEO- entrepreneurial training will now have a credential attainment that will assist with those credential attainment, this is a required component for this activity within the Employ Florida system.

Operational Updates-

Reported that seventy-seven individuals were assisted with Registered Nursing training, expending \$144K in training funds with an expectation to spend \$100k more. This adds more RN's into the community. Registered Nurses are the # 2 job posted in Manatee and Sarasota County. CDL is also a major Occupation- CSS assisted twenty-one people since October of 2021 in CDL training, expending \$135K in funding toward training.

Partnering with Big Brothers Big Sisters and Southeast High School to launch the Beyond School Walls program in late March 2022. CSS employees will be mentoring students in career exploration.

In discussions with Boys and Girls Club of Manatee County and Sun Hydraulics regarding summer employment for youth.

Workforce Education Updates – Website updates are occurring next quarter. State of Talent conference in May.

IT Updates- Automate applications for WIOA .Moving servers into the cloud. Building a new kiosk software.

Community Impact Dashboard- James Disbro reviewed the community impact dashboard draft for review.

Josh Matlock, President/CEO:

Bradenton Career Center lease ending in 2023. Evaluating all options for space based on need.

V. Public Comment/Closing Remarks – Eric Troyer, Chair

There were no public comments.

VI. Adjournment

The next meeting is May 12th, 2022.

There being no further business, Chair Troyer adjourned the meeting at 9:00am

Respectfully submitted,


Joshua Matlock (May 9, 2022 16:57 EDT)

Josh Matlock
President & CEO